

Vivli Study Submission Guide
Vivli Platform Version 4.1
31 Oct 2026

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1 Submitting Studies on Vivli – Overview

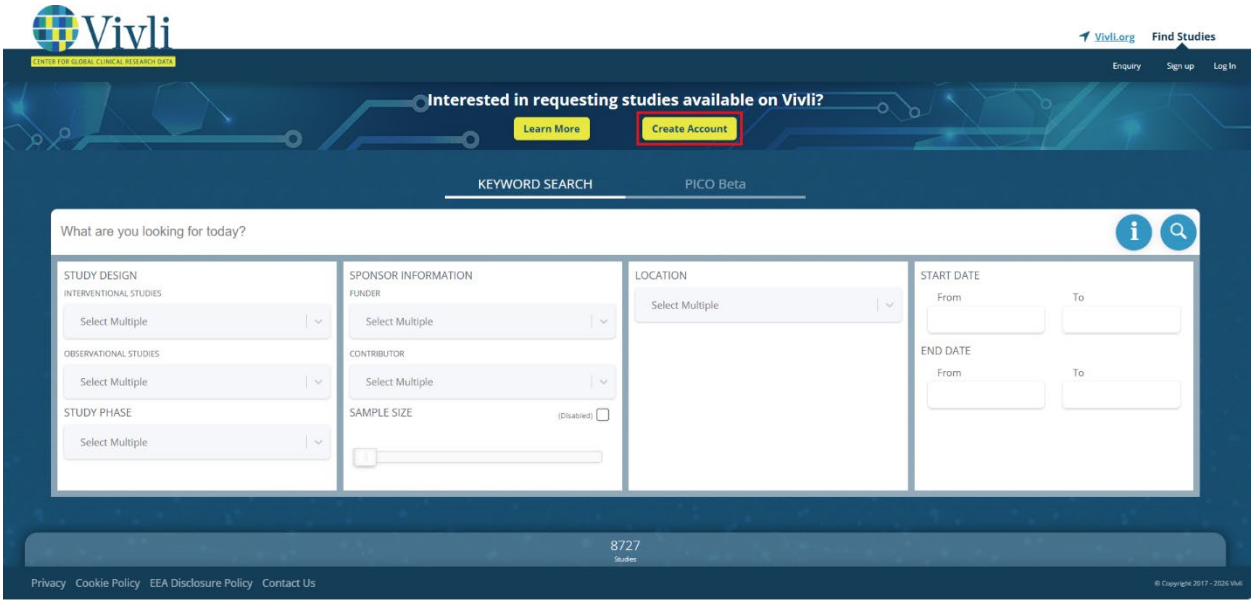


- Vivli is here to make it as efficient and easy as possible to share your completed clinical research human-subject participant-level data and supporting documents. The Vivli team will support you every step of the way. For more information, please see our webpage on How to Share Data.
- Once you have created your Vivli account, you will be prompted to provide information about your study.
- The Vivli Data Contribution Agreement needs to be read, understood, and signed by the Principal Investigator and an institution official. Once you submit your study, a Vivli admin will ask you in the submission chat for the name and email address of the Principal Investigator and the Institutional Official. Vivli will then send them the agreement through DocuSign.
- Vivli only accepts anonymized data. Your institution may provide support or Vivli has anonymization vendors who will offer support for this service.
- Once the submission has been accepted by the Vivli team, you will then be able to upload your anonymized data.
- Please note that this process is primarily intended for academic researchers. Please reach out to Vivli, if you are a for-profit organization and want to take advantage of the Vivli platform to share your completed clinical research data.

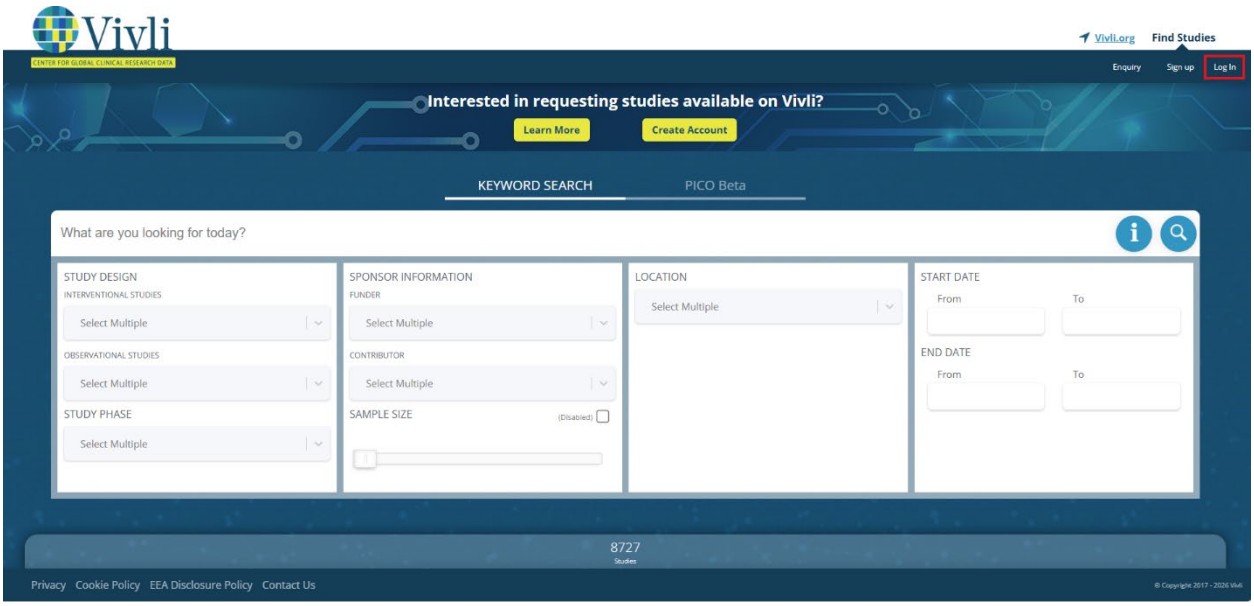
This process is for sharing your data on the Vivli platform. If you are interested in requesting data, please submit a Data Request. See our How To – Requesting Studies on submitting a Data Request.

1.1 Login/Account Setup

- To get started with the Study Submission process, visit https://search.vivli.org/study-submission
- If you do not already have a Vivli user account, click the 'Create Account' button. To learn more about creating a Vivli account, please review Section 1.0 of our Vivli User Account Quick Start guide.



- If you are already a Vivli user, click the “Login” button.

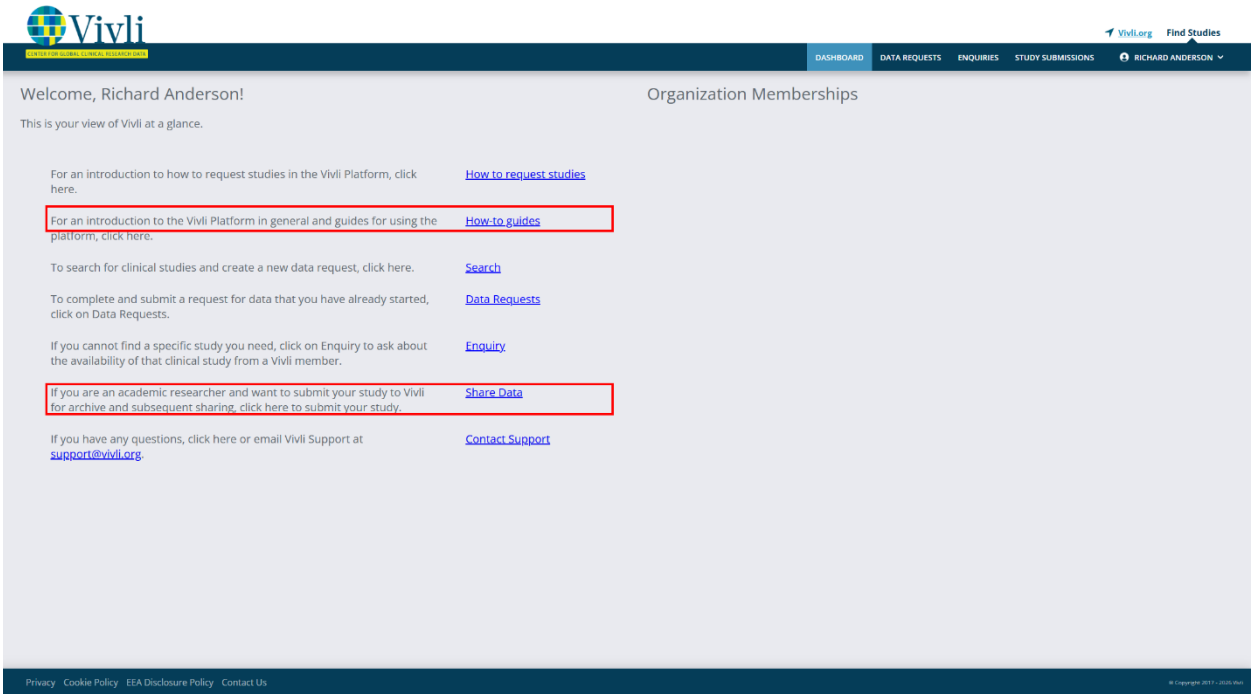


1.2 Multi-Factor Authentication (MFA)

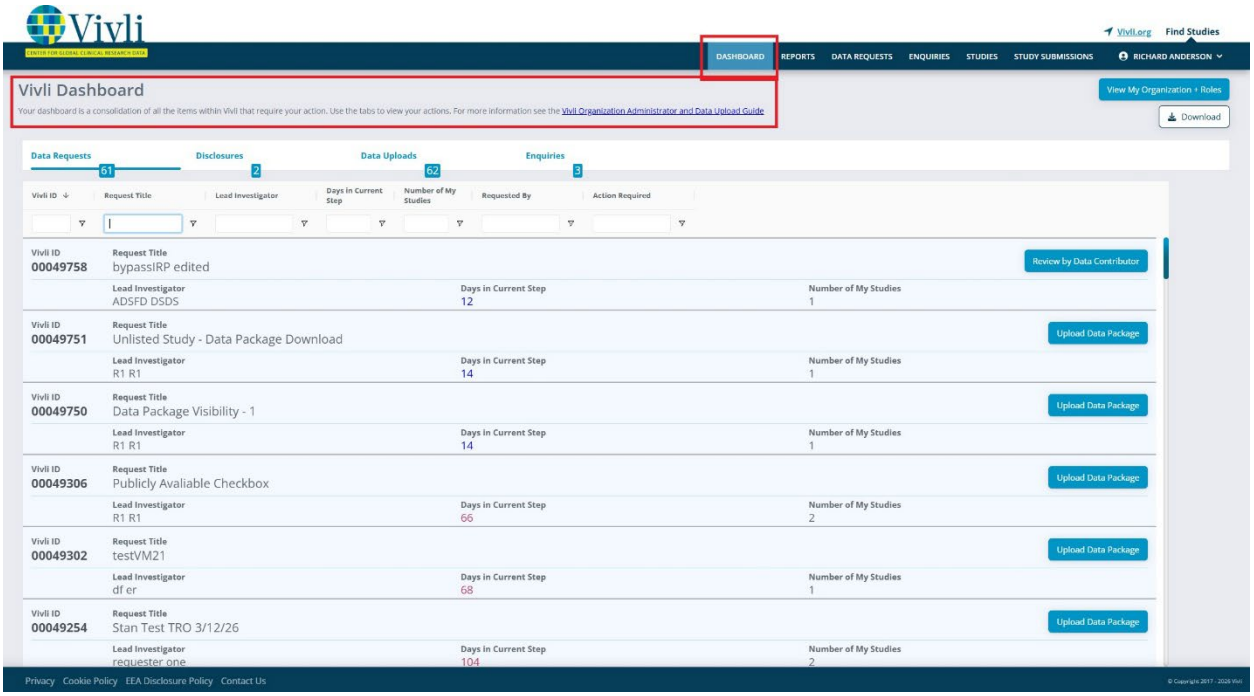
- Refer to the User Quick Start Guide and video for guidance on how to sign up for an account and how to use the MFA.
- If you have signed up to receive verification codes via your phone, and you wish to swap to use an authenticator app instead, please contact support@vivli.org.

1.3 Dashboard

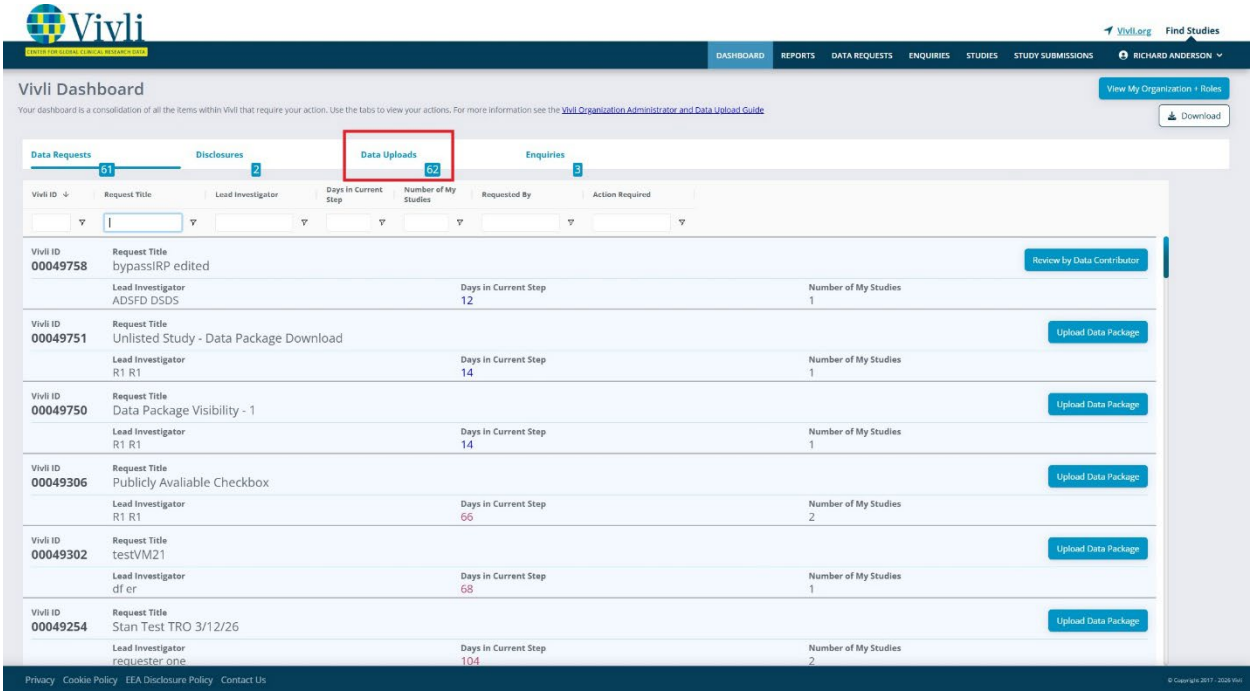
- Once you log into the platform, your account dashboard will appear. Your dashboard also contains links to Vivli resources which may be helpful to you in your study submission process



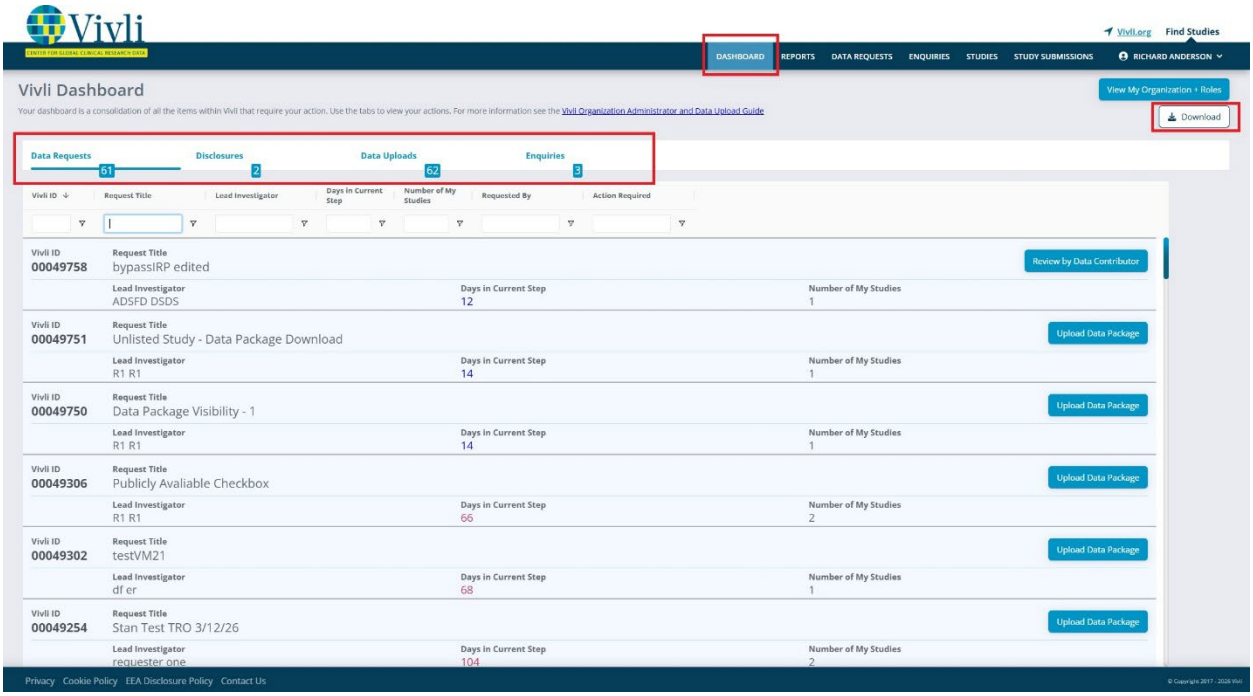
- After you submit your study and a Vivli admin links your account with your Organization and grants you data upload access, the Vivli dashboard pictured below will appear once you log in to the Vivli platform.
    - Note: the links provided refer to the data upload guidance for industry members, please disregard the link and refer to the Study Submission guidance within this document which can be accessed on the How-to Guides Vivli webpage: https://vivli.org/resources/resources/ and is intended for **academic data sharing**.



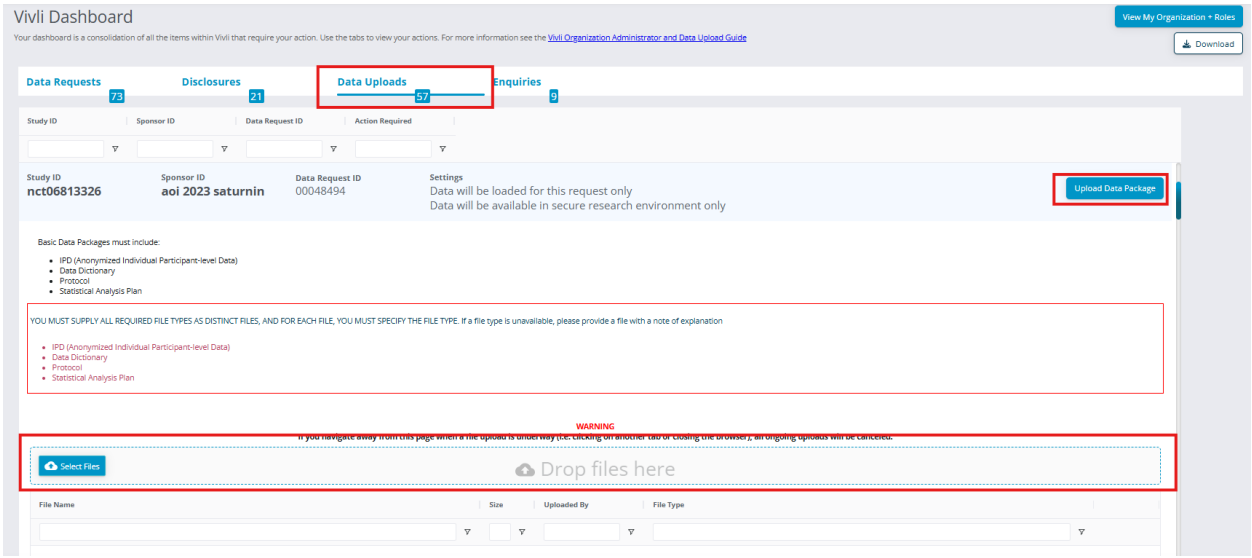
- The only tab that should appear with actions required by you is the "Data Uploads" tab.



- The Data Uploads tab shows each study waiting for data to be uploaded.
- You may download your actions to a csv file, by clicking the "Download" button.



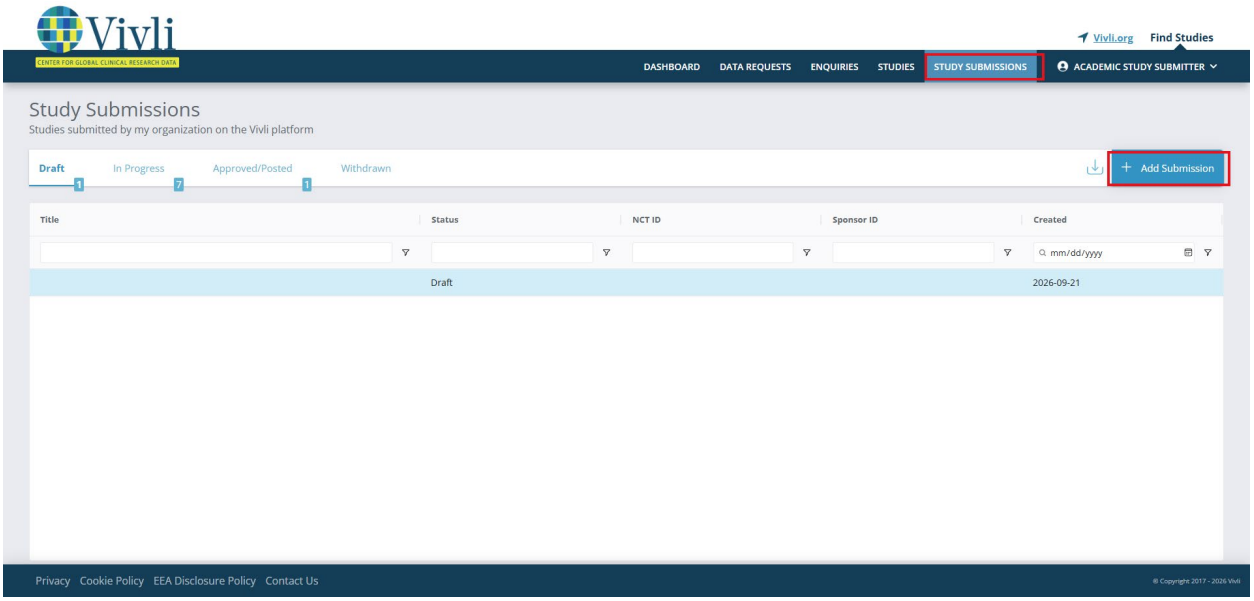
• Click on 'Upload Data Package' to open up a section where the data package files can be uploaded. For more information on uploading data packages, see Section 3.2 Data Package Upload for detailed instructions.



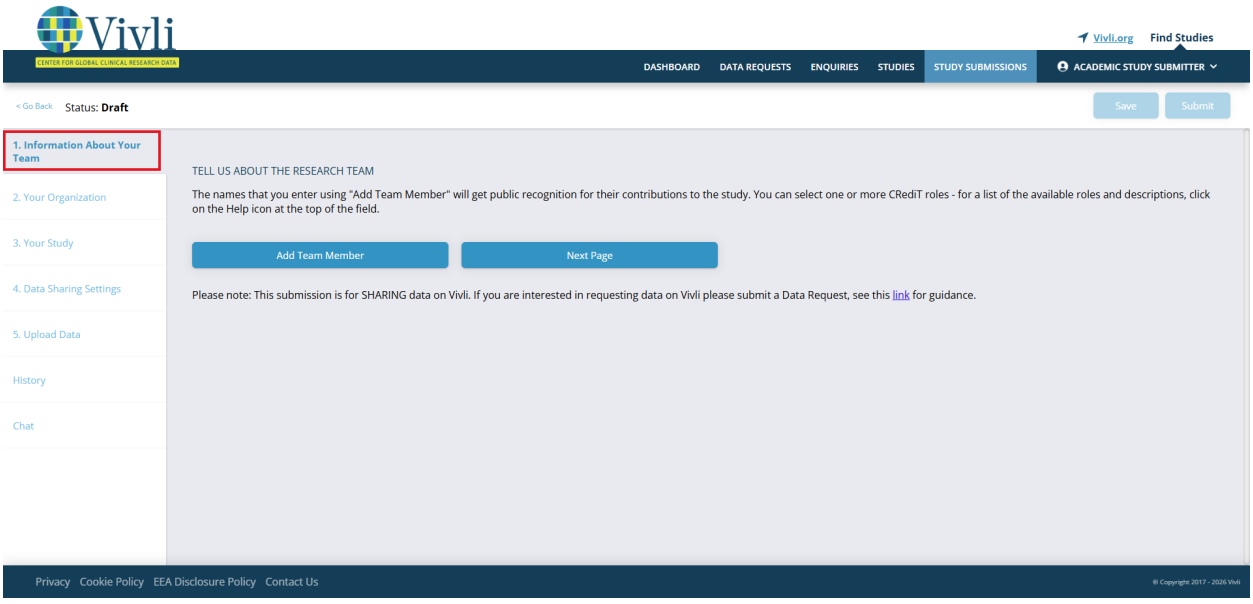
- Note: once you upload your data package, data access will be removed, and your original dashboard display will be shown once you log in to the Vivli platform.
  To upload new data, reach out to the Vivli team via the submission chat or an email to support@vivli.org and re-access will be granted. Follow instructions in Section 3.3 Data package re-upload after initial data submission.

2 Study Submission

- To submit a new study for sharing, first click “Study Submissions” at the top of your dashboard and then click the blue “+ Add Submission” button in the upper right corner.



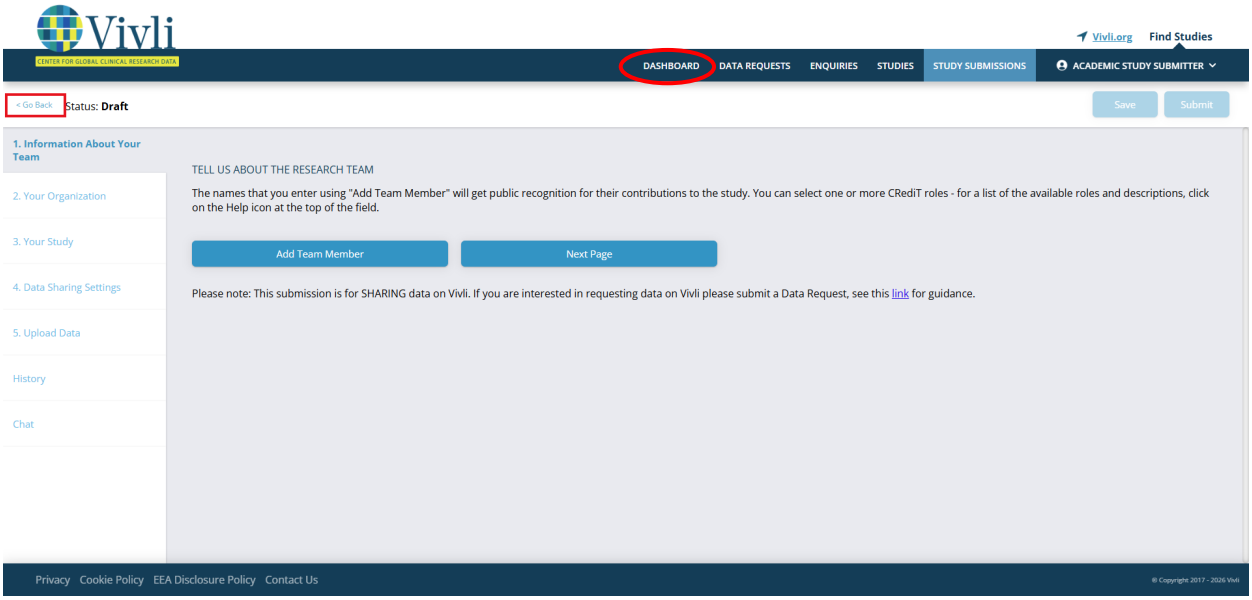
- If you do not have any active submissions, the platform will initiate a new draft submission. Click on the “Information About Your Team” tab to begin completing the submission form.



- **Note:** This process is to SHARE data on the Vivli platform. If you are interested in requesting

data on Vivli please submit a Data Request. See https://vivli.org/resources/requestdata/ for guidance on requesting data.

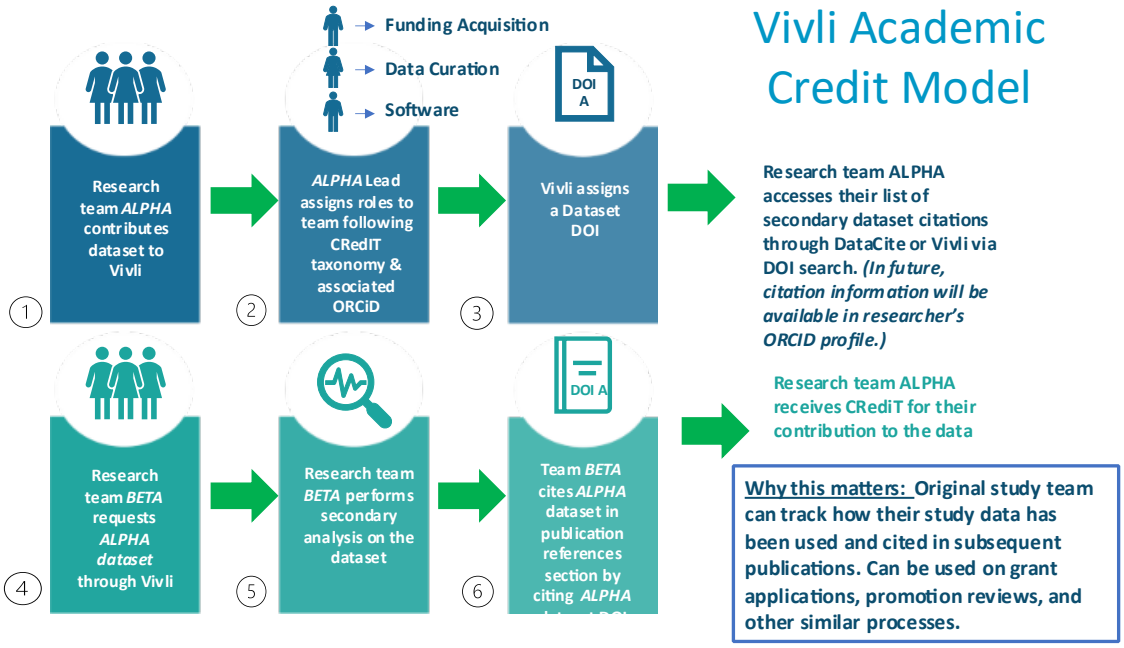
- At any time, to navigate back to your dashboard, click on the “Go back” button and the left panel will then display “Dashboard” at the top. Please make sure to click “Save” to save any changes.



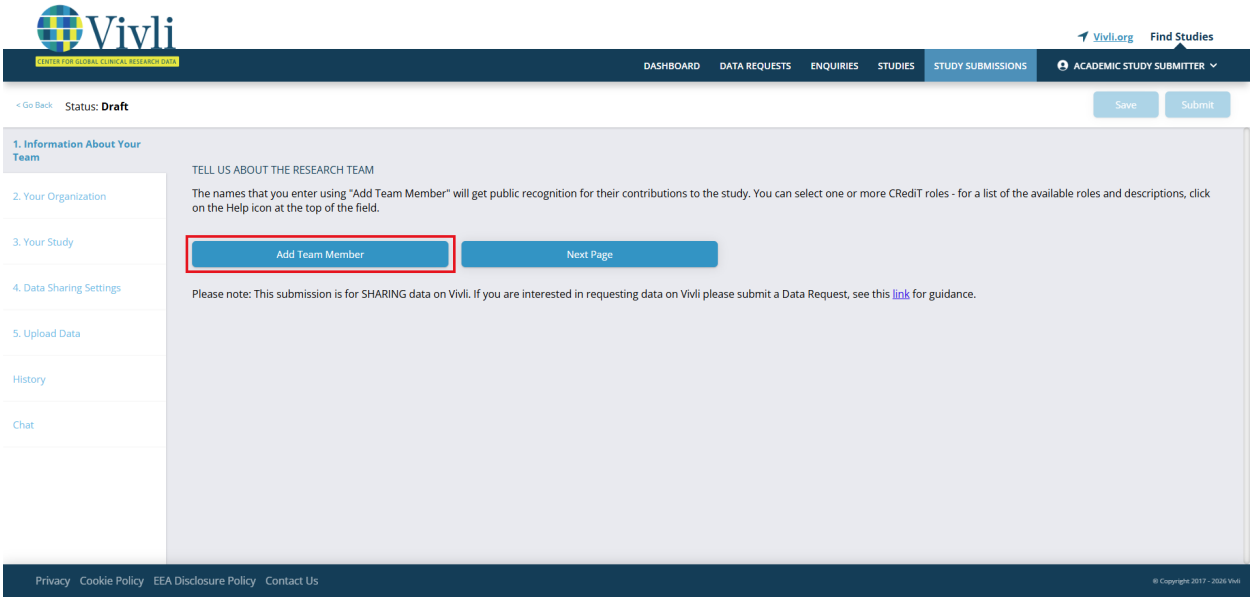
If at any time you are redirected from the Study Submission page within your dashboard, please navigate to https://search.vivli.org/study-submission and this will bring you back to the Study Submission page.

2.1 Information About Your Team

The names that you enter using "Add Team Member" will get public recognition for their contributions to the study. You can select one or more CRediT roles - for a list of the available roles and descriptions, click on the Help icon at the top of the field. See the following diagram as to why this is important and then follow the steps in this section to provide your team with CRediT.

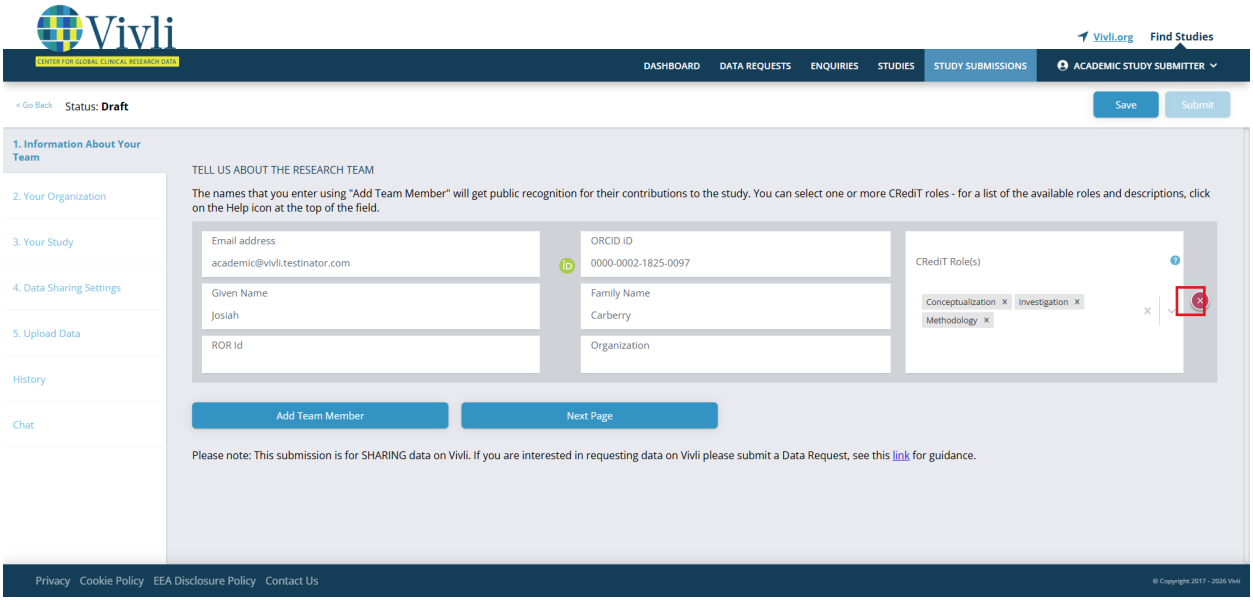


- Use the "Add Team Member" button to add all research team members to the study



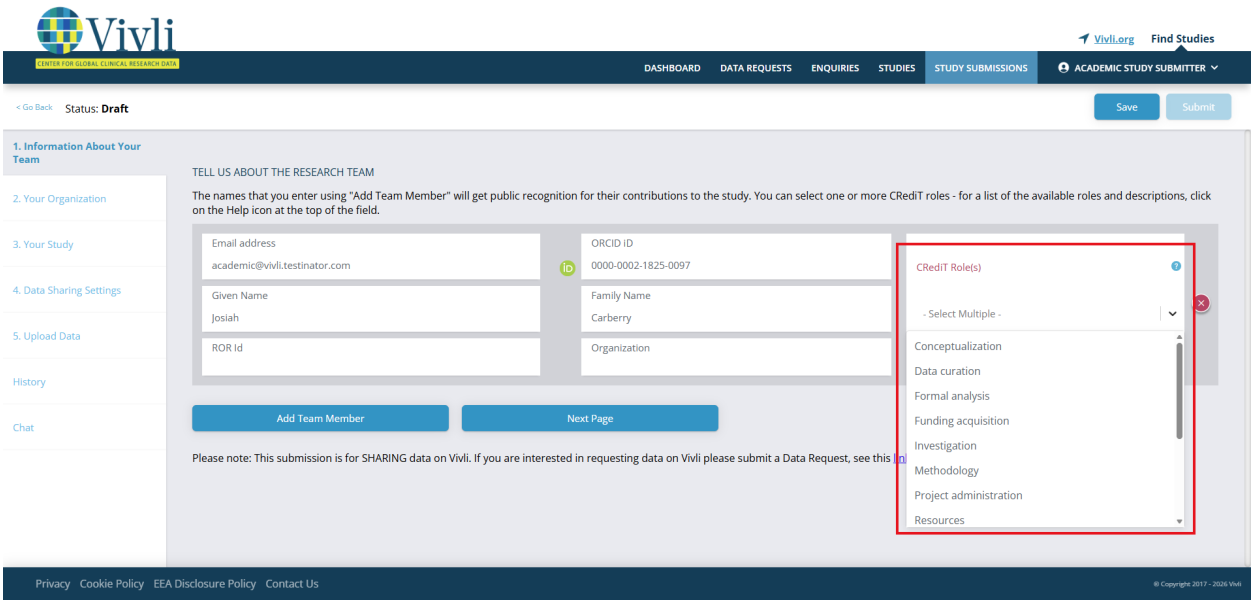
- Complete all required fields:
  - Email Address: Enter the best email address of each research team member
    ORCID ID: Enter the ORCID ID of each research team member. If a research team member does not have an ORCID ID, remove the team member by clicking the red "X" as this is a required field. Each research team member must have their own email

address and ORCID ID. The same email address or ORCID ID cannot be used for more than one team member.



- If, at any time, the research team member creates an ORCID ID, the team member may be added back into the research team for your study. (If you have already submitted the study, just ask the Vivli team to add the team member by emailing support@vivli.org or by sending a message in chat)

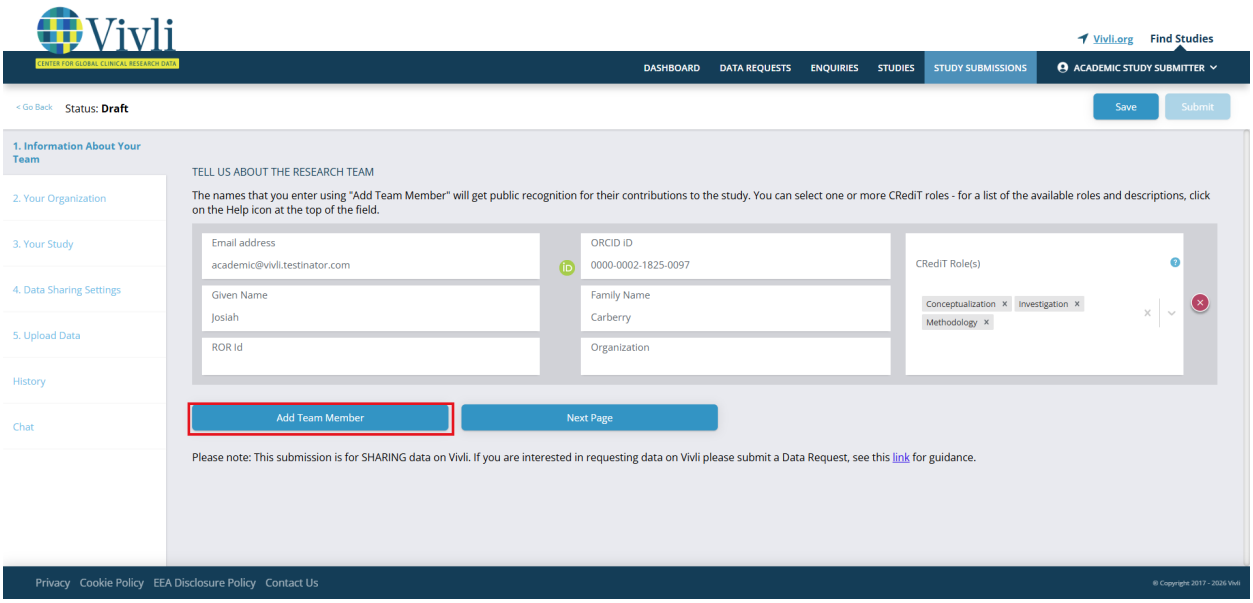
- Given Name: Enter the given name, or first name, of each research team member
- Family Name: Enter the family name, or last name, of each research team member
- CRediT Roles: Select CRediT role(s) for each team member from the list that appears in the dropdown box: Conceptualization, Data curation, Formal analysis, Funding acquisition, Investigation, Methodology, Project administration, Resources, Software, Supervision, Validation, Visualization, Writing – original draft, Writing – review & editing.

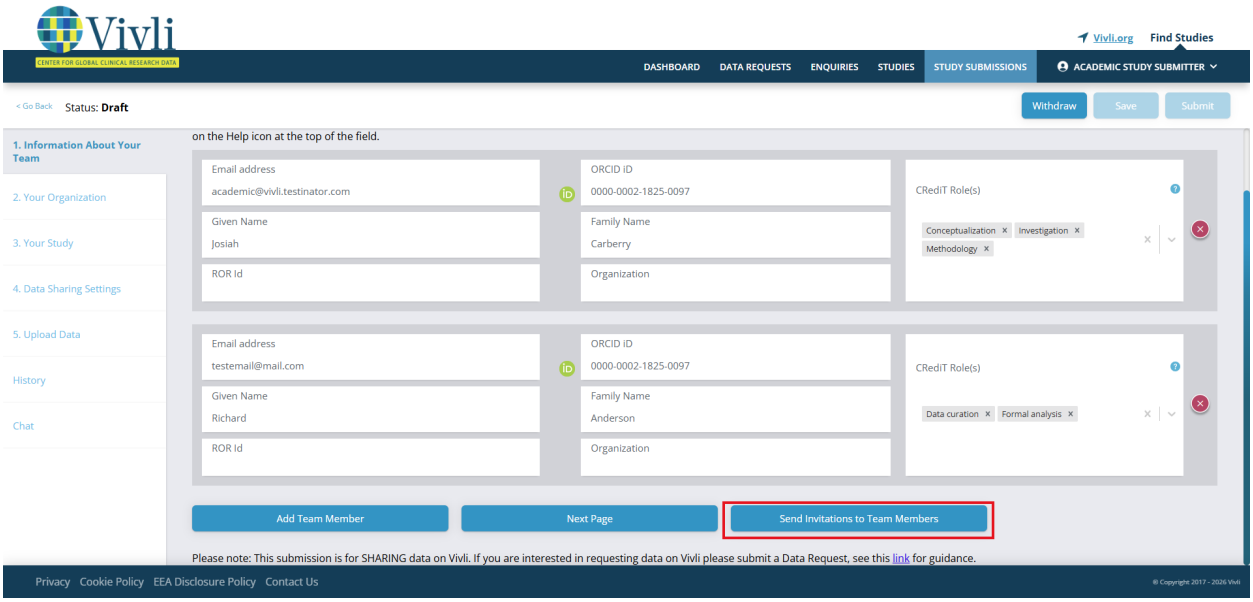


- For more information regarding CRediT roles, please visit https://credit.niso.org/.

- The following fields are automatically updated from ORCID once the user authorizes with ORCID:
  - ROR Id: Research Organization Registry (ROR) of each research team member's organization.
  - Organization: The organization of each research team member who is involved in this study

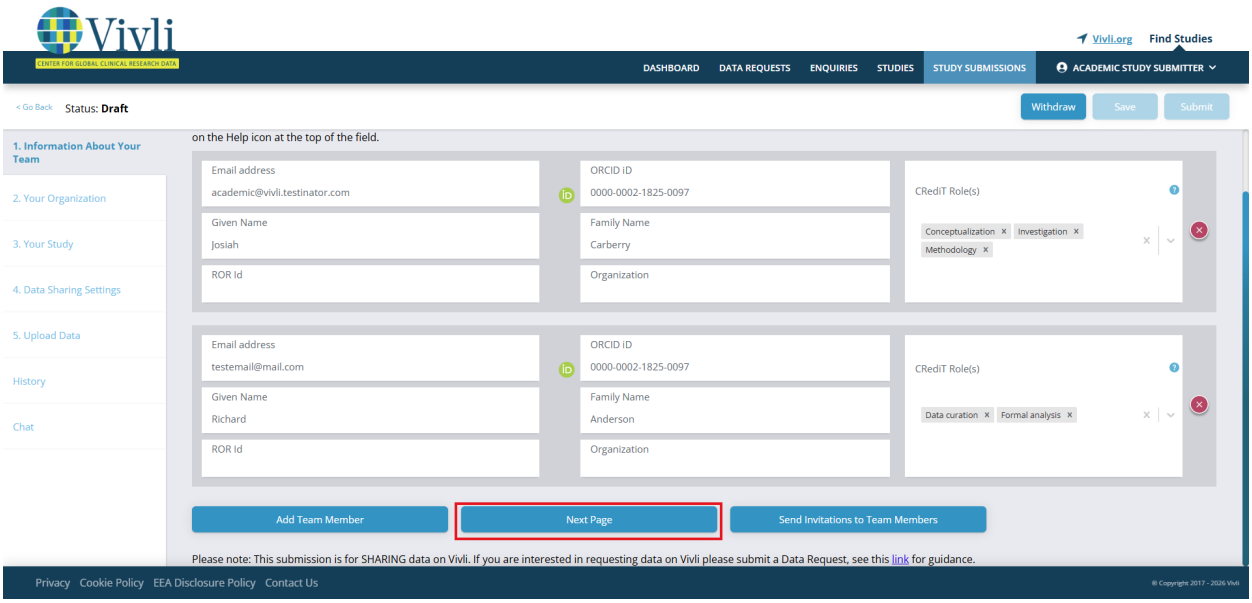
- Once all fields for the first team member are complete, use the "Add Team Member" button to create additional entries.





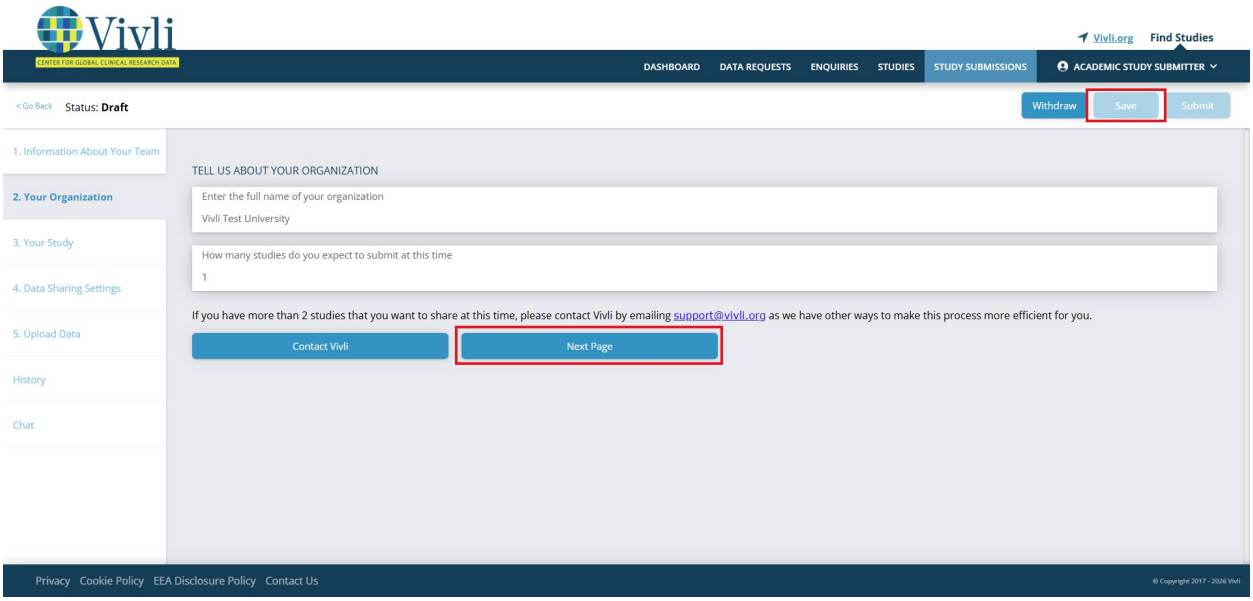
- Click the “Send Invitations to Team Members” button. This email will be sent once the submission is finalized and will prompt Research Team Members to update their ORCID credits. See section 5.7, Integrating ORCID for Research Team Members Note: The “Send Invitations to Team Members” button appears after you click “Save”.

- Once all team members have been entered and roles have been assigned, hit “Save” and click the “Next Page” button to navigate to the next section.



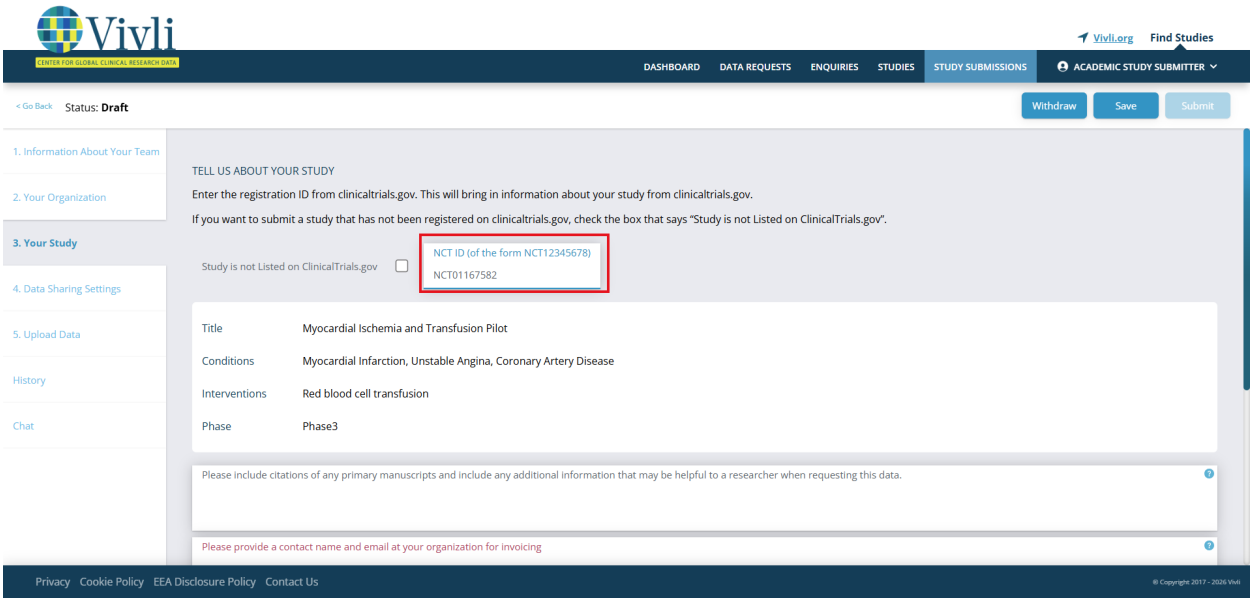
2.2 Your Organization

- Enter the name of the Organization/Institution that will be displayed as the Data Contributor for the study and the number of studies that will be submitted. Please note that each study will need to be submitted separately.
- If you plan to submit more than two studies, use the “Contact Vivli” button so that we can make the submission process more efficient for you.
- Once these fields are complete, hit “Save” and use the “Next Page” button to navigate to the next section.

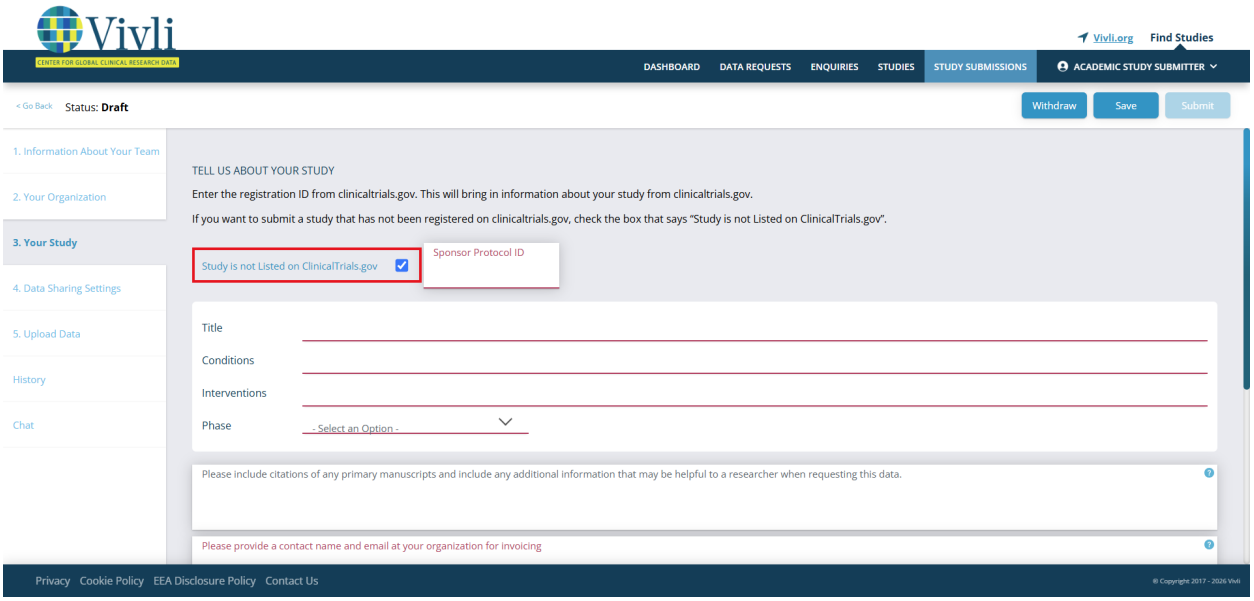


2.3 Your Study

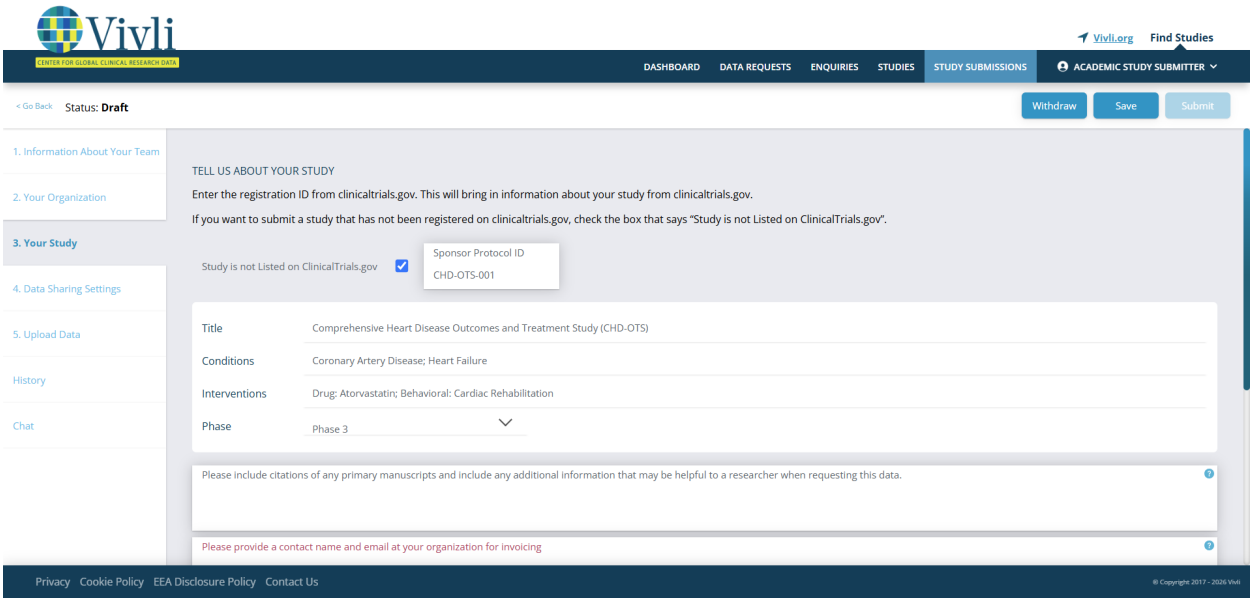
- If your study is registered on clinicaltrials.gov and **has an NCT ID**, enter the registration ID from clinicaltrials.gov. This will automatically populate the Title, Conditions, Interventions, and Phase information from clinicaltrials.gov. If a study with that NCT ID already exists on the Vivli platform, a message will appear to let you know. Please reach out to Vivli via the platform chat or support@vivli.org if you have questions.



- If your study is not registered on clinicaltrials.gov and, therefore, **does not have an NCT ID**, check the box that says, "Study is not listed on clinicaltrials.gov".

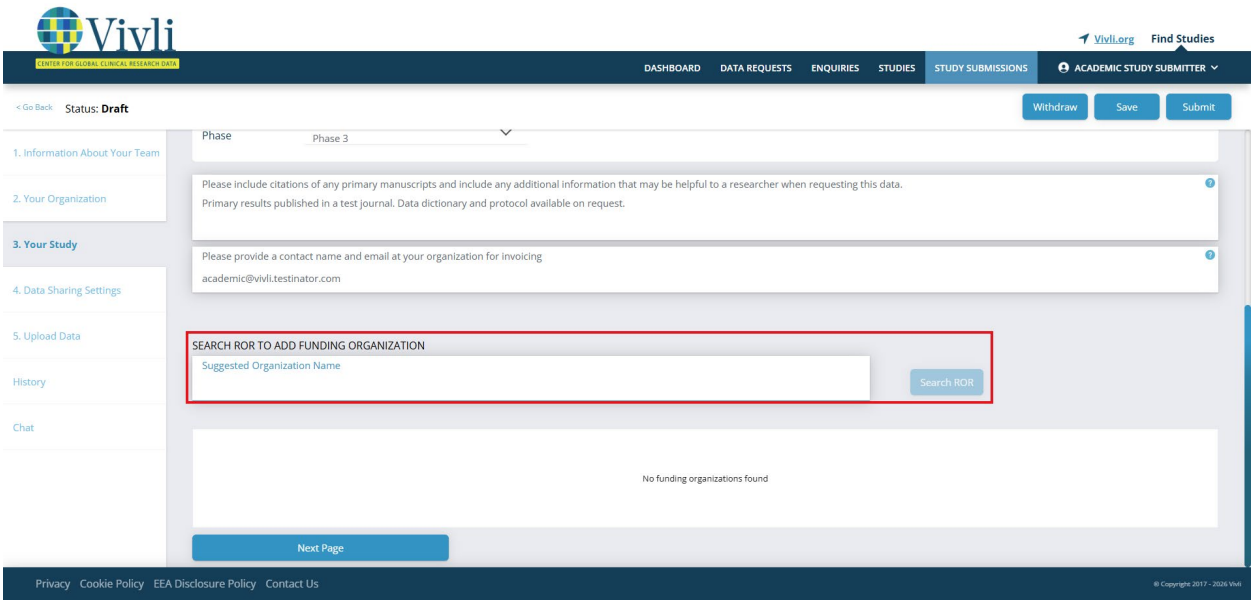


- Enter the Sponsor Protocol ID, Title, Conditions, Interventions, and Phase, according to your study. Note: Sponsor Protocol ID, Title, Conditions, Interventions, and Phase are all required fields. (This may be an internal ID or acronym for your study. If you do not have a Sponsor Protocol ID, reach out to Vivli and we will create one for you.)
    - Title, Conditions, and Interventions are free text fields, and you may enter multiple conditions and interventions, if applicable.
    - If the Interventions or Conditions field does not apply to your dataset, enter “N/A”.
    - If the Phase field does not apply to your dataset, select “N/A” from the dropdown menu.

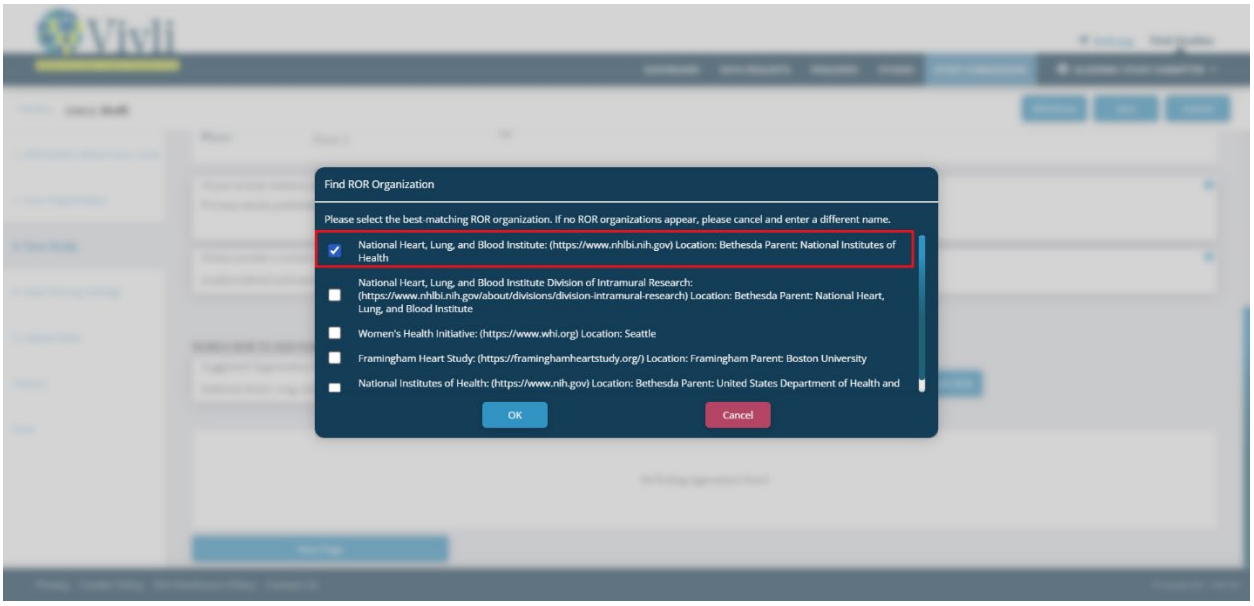


- Any information that you provide in the “Additional Information” field will be visible to researchers searching for studies. You can include any citations related to your clinical research, or any other information that might be used by the researcher to determine whether your study will support their research.

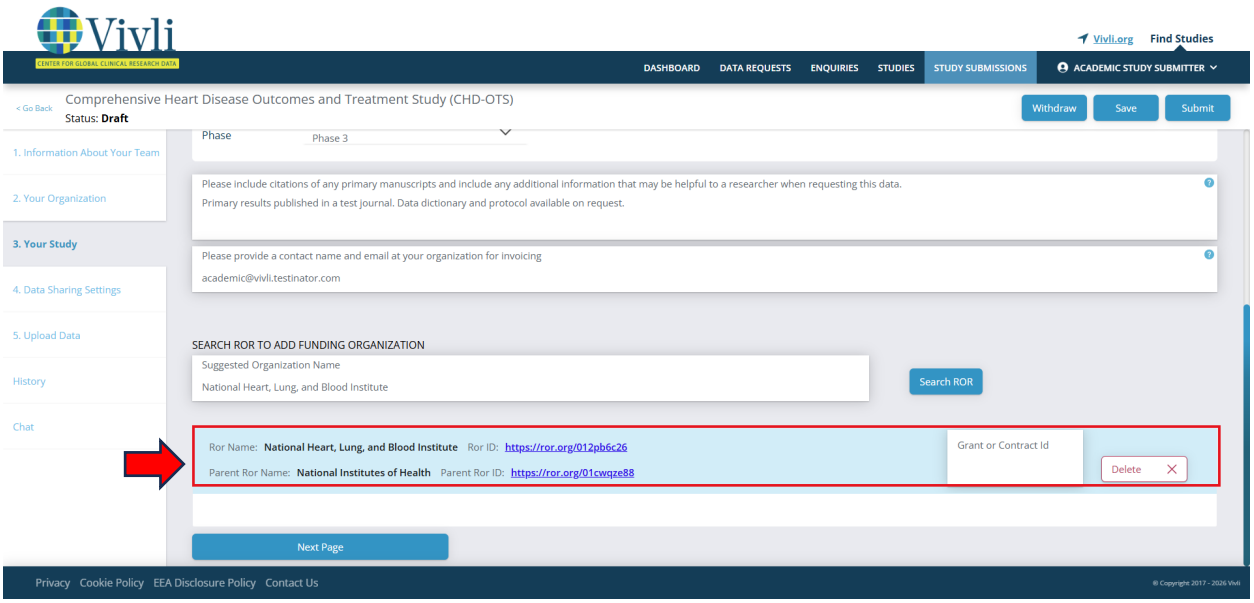
- Search ROR to add Funding Organization(s). Use the search field to search for the primary funder. If the study was funded by your organization, leave this blank. If it was funded by an external funder, type in the name of the funder in the free-text box and select “Search ROR”. A box will appear. Choose the name of the organization from the list that appears inside the box and select “OK”.



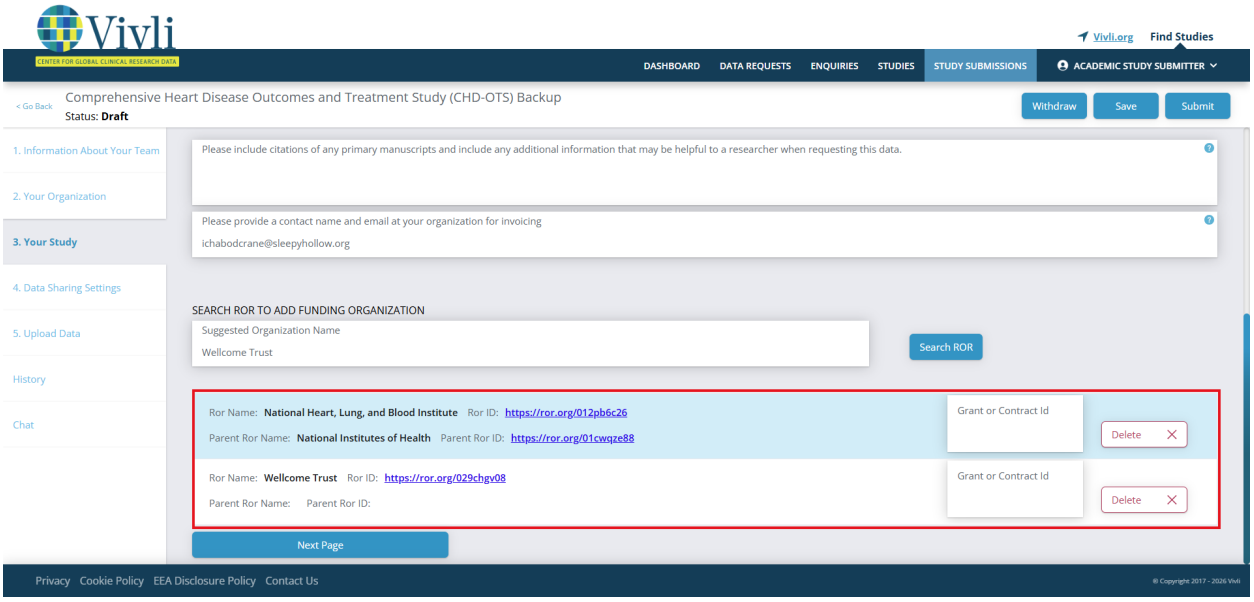
- Check the appropriate funder name. If you typed the incorrect name, refresh your screen to search for the right Organization.



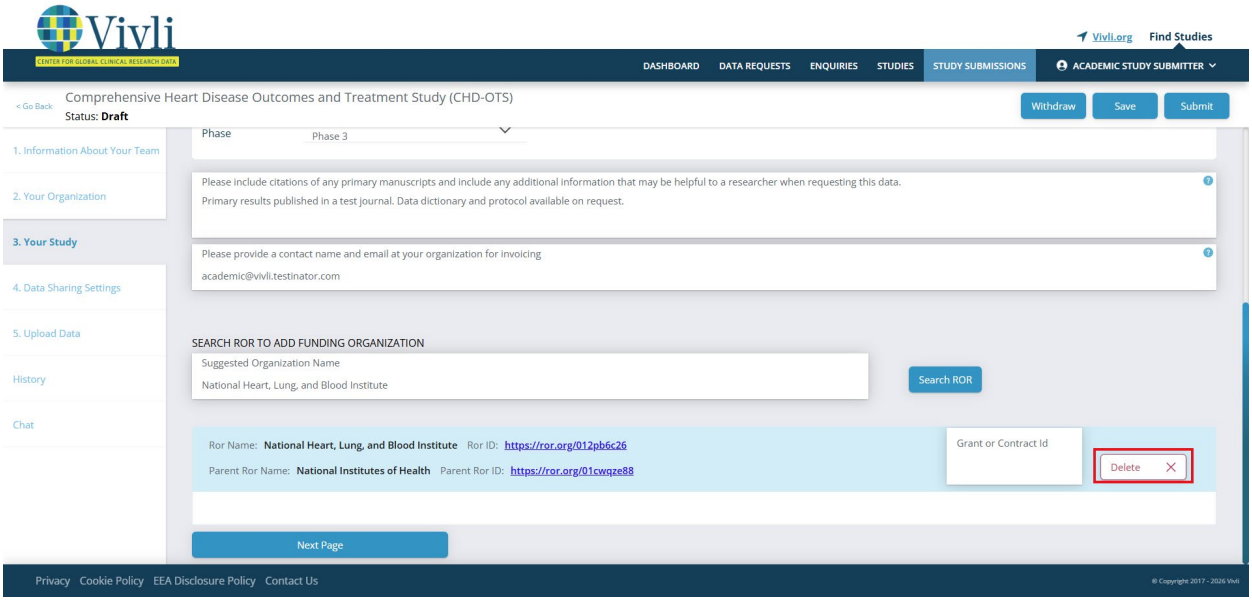
- Once the funder is added and saved, you will see a table appear at the bottom of the “Your Study” page listing funder(s) and associated ROR information.



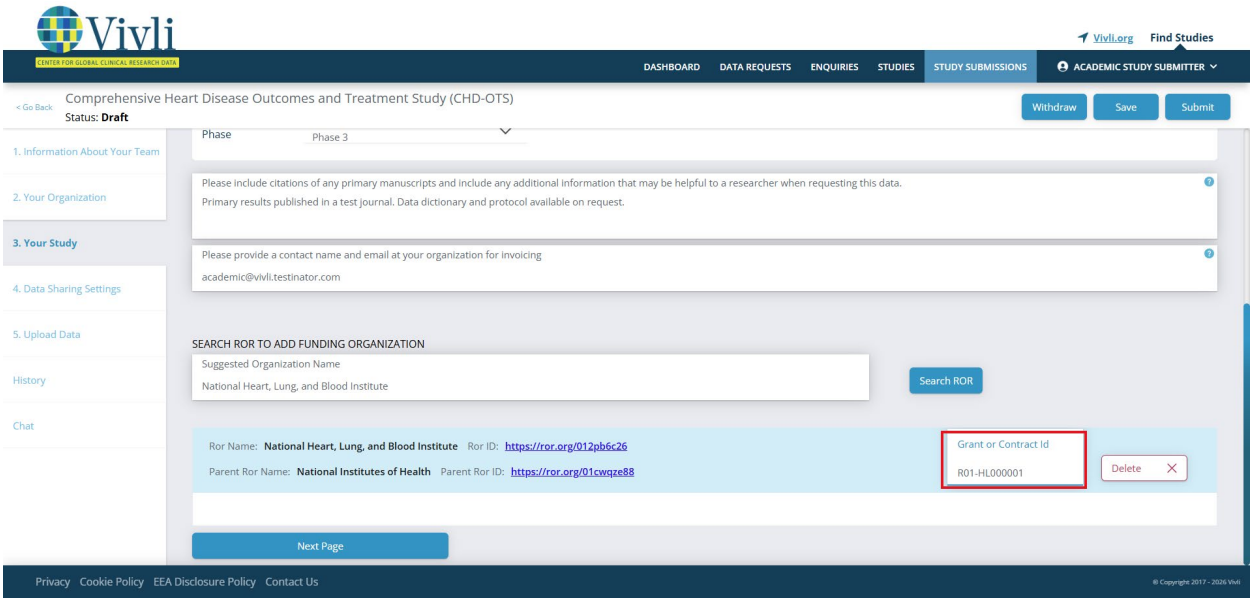
- To add an additional funder, repeat the steps by typing in the name of the additional funder in the free text box and selecting “Search ROR”. Choose the name of the organization from the box that appears and select “OK”. You will see the additional funder’s information listed in the table as an entry below the originally selected funder.



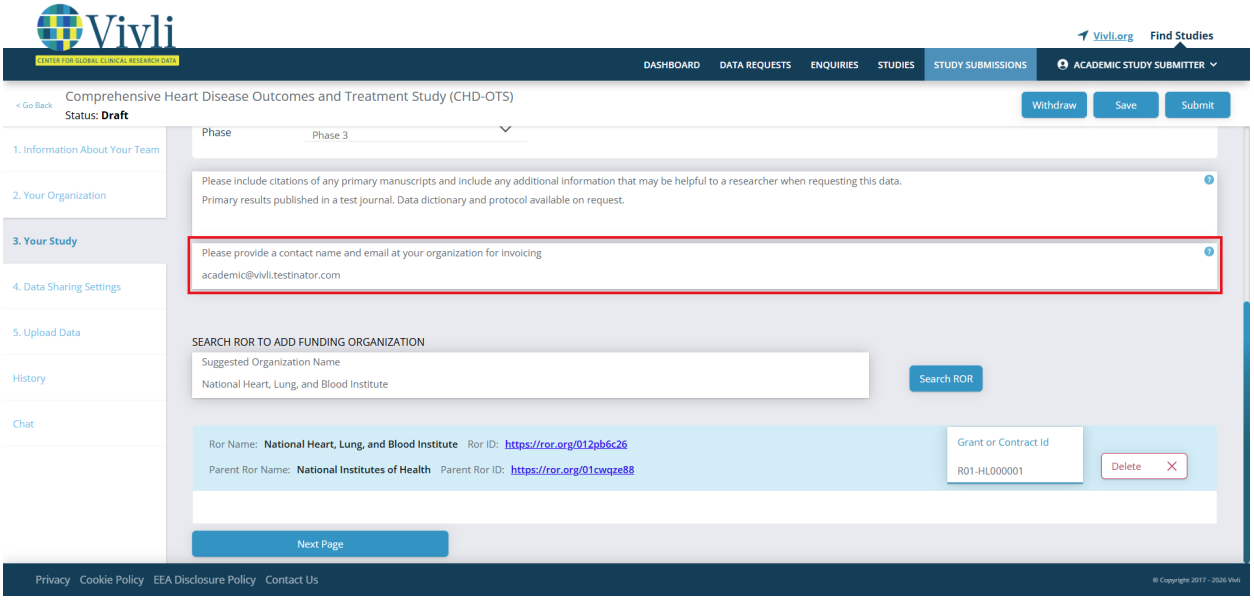
- Repeat this process as needed, to add additional funders.
- To delete a funder, select the button that says “Delete” and then select “Save”.



- Please fill out the Grant or Contract ID for each funder, if available.

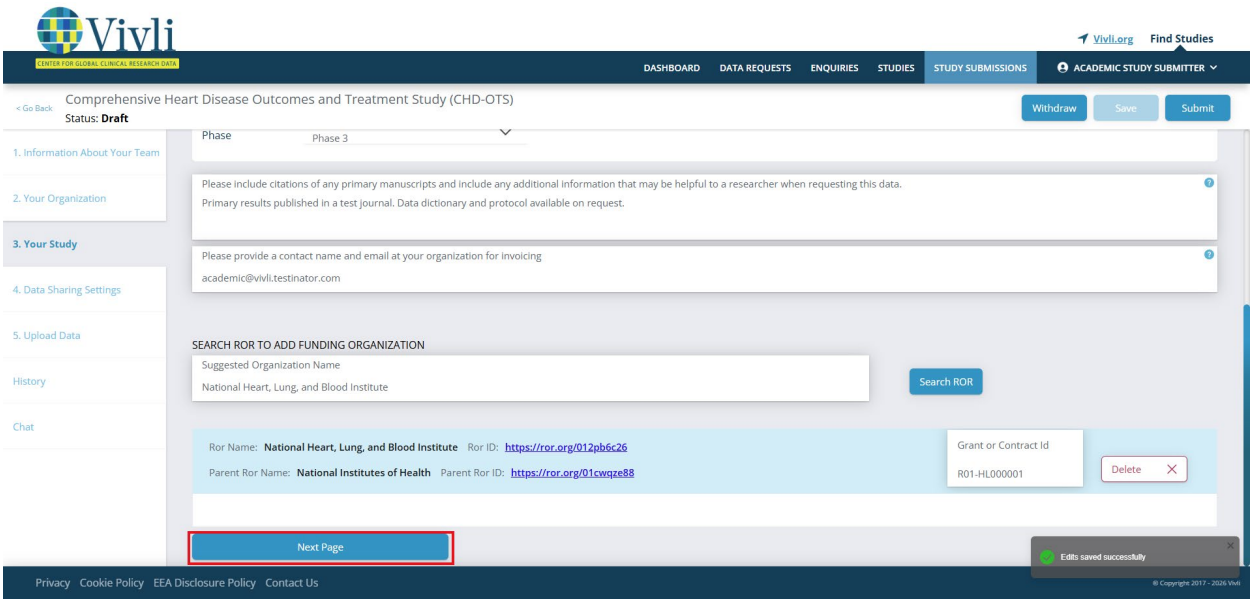


- You will be prompted to provide a contact email address for invoicing. This is a required field.



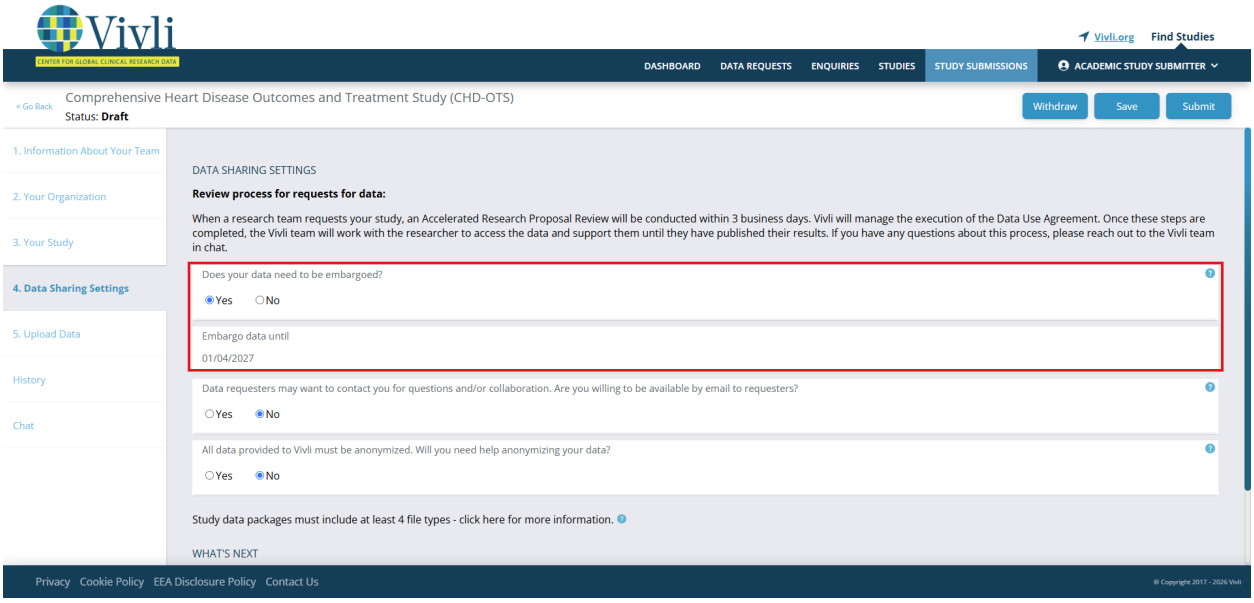
  - If your academic institution is a member of Vivli there is no cost to deposit data in Vivli's platform. Please check our members page if you are unsure of the status of your institution.
  - If your academic institution is not a member, there is a one-time cost to use Vivli's managed access process for clinical trials data. These costs apply only to academic and non-profit researchers who want to share their clinical data. Visit our Share Data page for more information on the costs associated with sharing your data. If you are from a for-profit organization please reach out to Vivli and we can discuss how you can take advantage of the Vivli platform to share your completed clinical research.
  - Enter "N/a" into this field if the study listing costs do not apply to your institution or study.

- Once all fields have been completed, click "Save" and click "Next Page" to navigate to the next section.

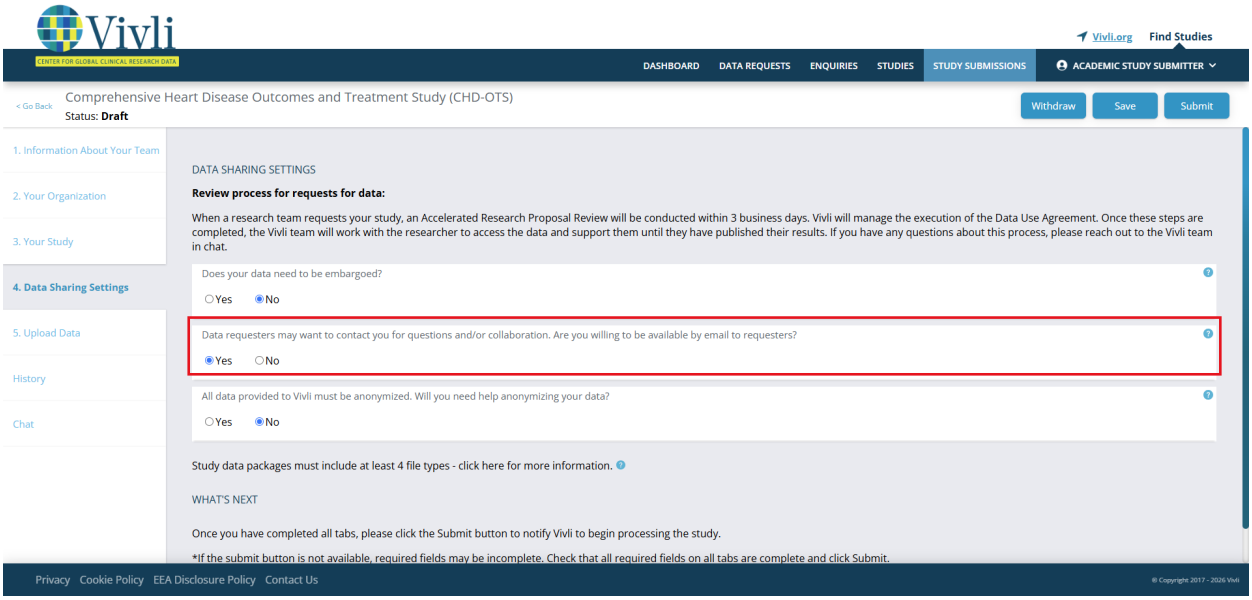


2.4 Data Sharing Settings

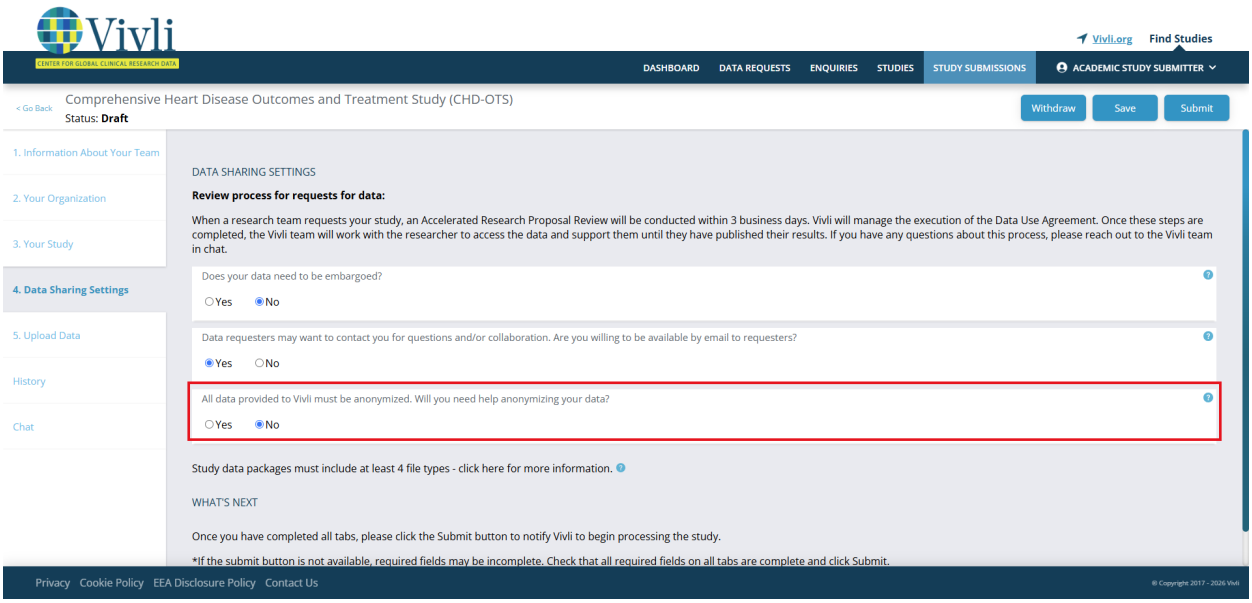
- **Accelerated Review** -- When a research team requests your study, an Accelerated Research Proposal Review will be conducted within 3 business days. Vivli will manage the execution of the Data Use Agreement. Once these steps are completed, the Vivli team will work with the researcher to access the data and support them until they have published their results. If you have any questions about this process, please reach out to the Vivli team in chat. See Section 6.1 Using the Platform Chat
- **Embargo** -- If you need to embargo your data, we will make the study available for researchers to request, but the data itself will not be provided until the embargo date has passed. This might be necessary, for example, if the data itself cannot be provided until the results of the study are published. Select yes and provide an Embargo date for this option.



- If you are willing to be contacted, the Vivli team will email you any requests for collaboration or questions. Making yourself available for contact does not imply a commitment to collaborate on any or all requests – it is your decision to answer questions or collaborate on a case-by-case basis.
- The email address used for the submission will be used as the contact email for this study if you select 'Yes'.



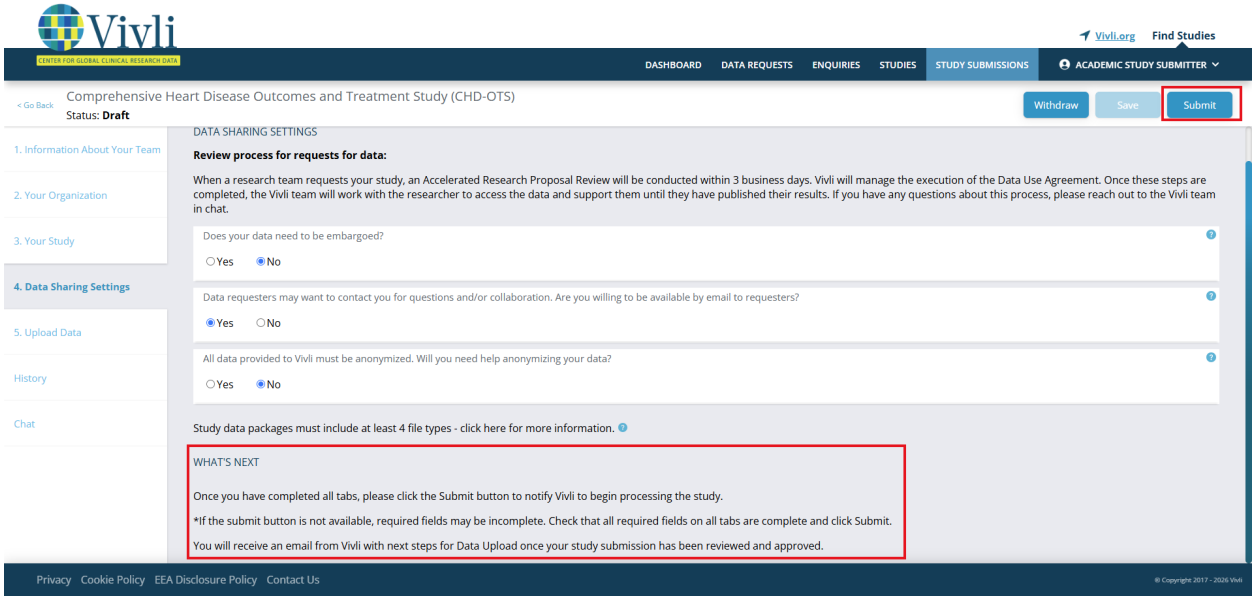
- If you need help anonymizing your clinical research data, Vivli can connect you with vendors who can help. Please note that it is the data contributor's responsibility to ensure that the data is appropriately anonymized.



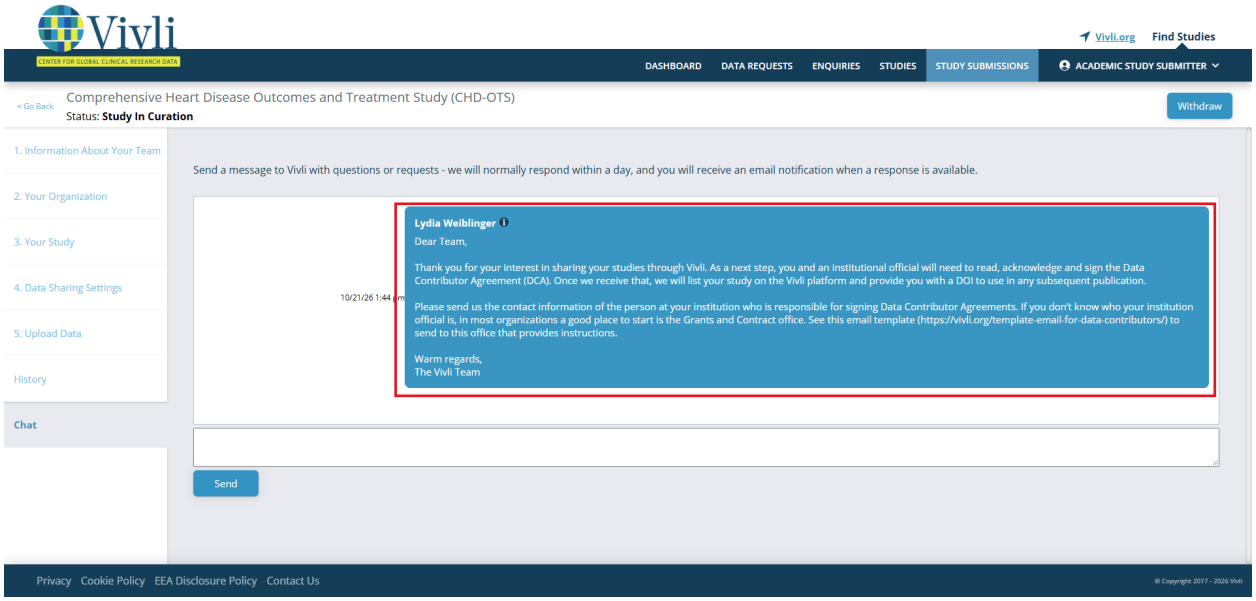
- Once all Data Sharing Settings have been selected, click “Save”. Data Sharing Settings is the last tab of the submission form. Follow the steps in Section 2.5 to submit your study.

2.5 Submitting Your Study and the Data Contribution Agreement

- Once all tabs are complete, click the blue “Submit” button in the upper right corner to send your submission to Vivli for review. If the “Submit” button is not available, some required fields may be incomplete. Check that all required fields on all tabs are complete, click “Save”, and then click “Submit”.

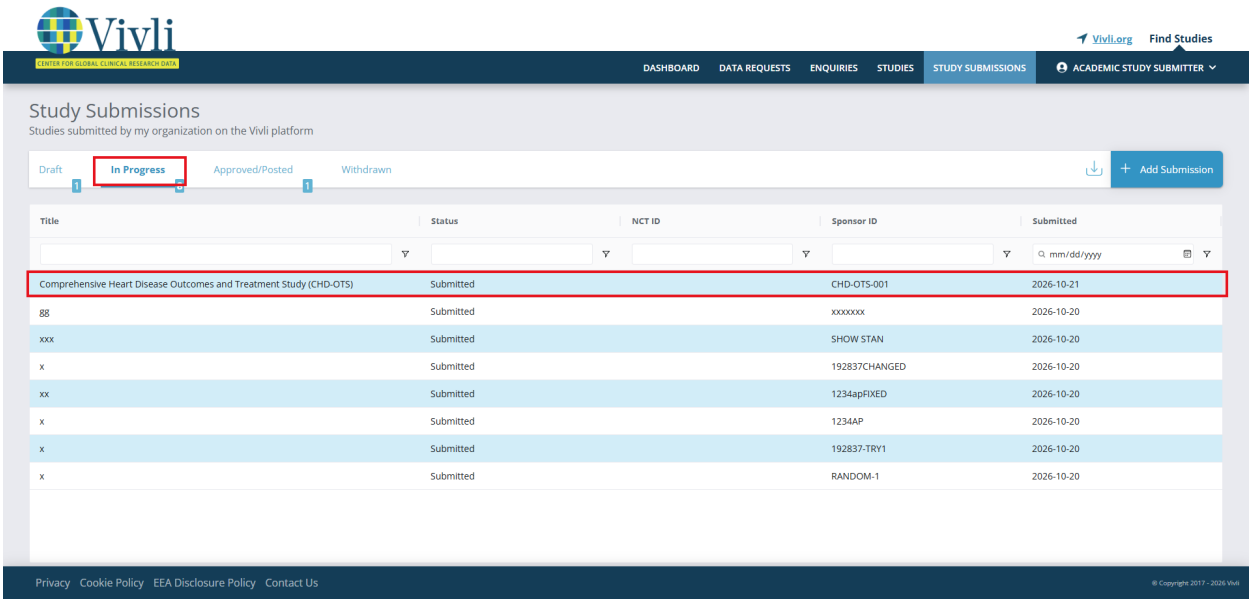


- You do not need to have a Data Contribution Agreement (DCA) in place before you submit your study.
- While reviewing your submission, a Vivli admin will send you a message in the submission chat. The message will ask for the name and email address of the Principal Investigator (PI) and the Institutional Official (IO) who will sign the DCA.



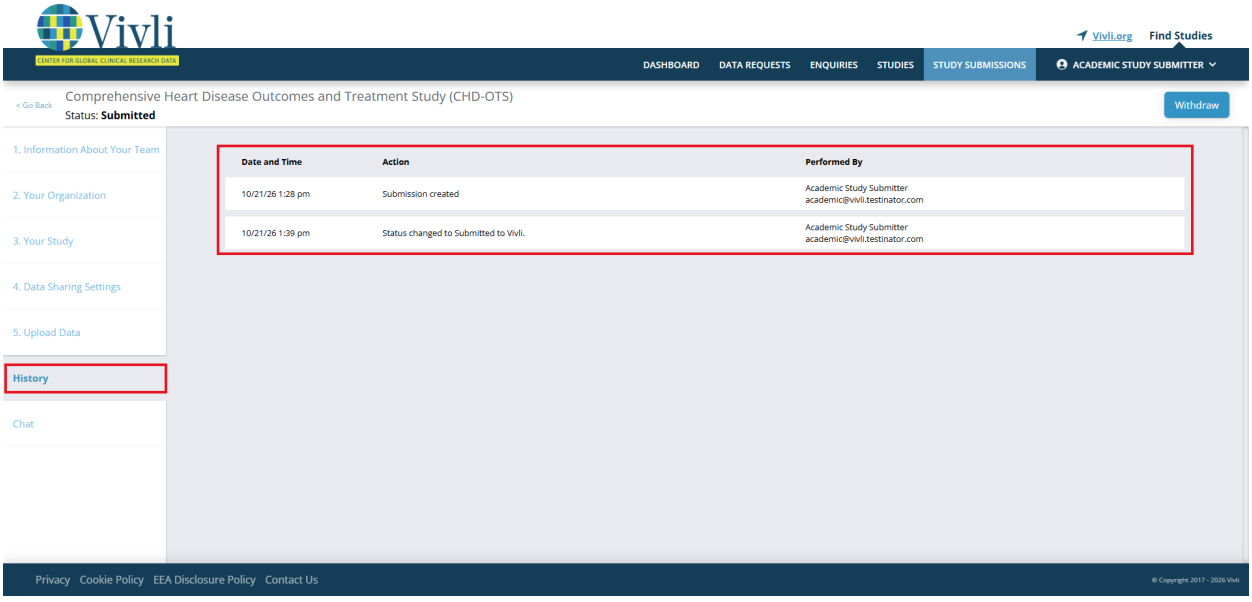
- Reply to the message in the chat with the PI and IO contact information. If you don't know who your institutional official is, in most organizations a good place to start is the Grants and Contract office. See an example email template to send to this office here: https://vivli.org/template-email-for-data-contributors/
- Vivli will then send the DCA to the PI and IO by email through DocuSign to review and sign. If your organization already has a Master DCA in place with Vivli, the Vivli team will route the appropriate agreement to the PI for acknowledgement.
- Your study will be posted on the Vivli platform only after the DCA has been signed. If you have any questions about this process, please use the chat function.

- Once the study has been submitted, your study will automatically appear in the Submissions dashboard under "In Progress."



- You will not be able to upload your anonymized data until the metadata has been curated, your Data Contribution Agreement has been executed and the study has been posted/accepted. When this is complete, you will be notified via email.

- To view the history of the Study Submission, click on the tab that says “History”. This will show you the history of the submission with details that show the date and time of an action performed, and who the action was performed by (e.g. date of submission, date when the study is sent to curation, date the study is posted to the Vivli platform, etc.)



3 Data Package Upload

3.1 Data Package Requirements

- It is expected that all data packages will include the following 4 file types to support the researcher's use of your data:
  - **Study Protocol** - Final protocol with all amendments
  - **Data Dictionary** - Detailed descriptions of each variable in the dataset, including the definition, source, coding, etc. of the variable
  - **Statistical Analysis Plan** - Description of the principal features of the analysis described in the protocol
  - **IPD Dataset** - Final cleaned individual participant-level data, anonymized

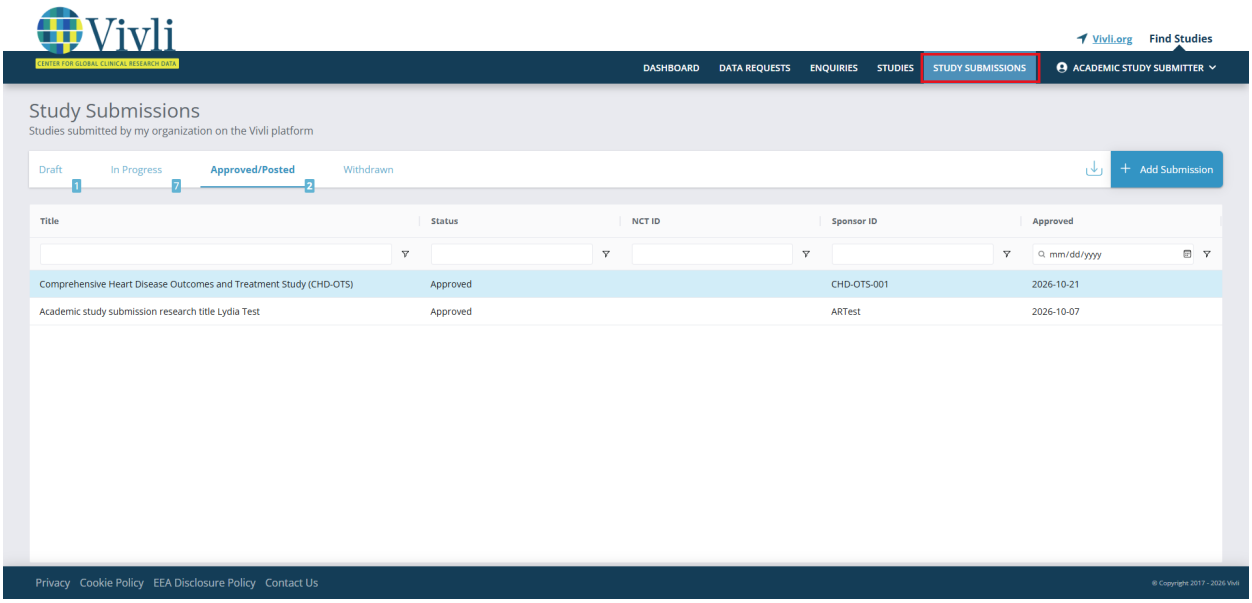
- Any other documents that may be useful to the researcher can be included and will be welcomed.

- If any of these files are not available, please include a placeholder document file stating that it is not available and assign the placeholder to the required filetypes

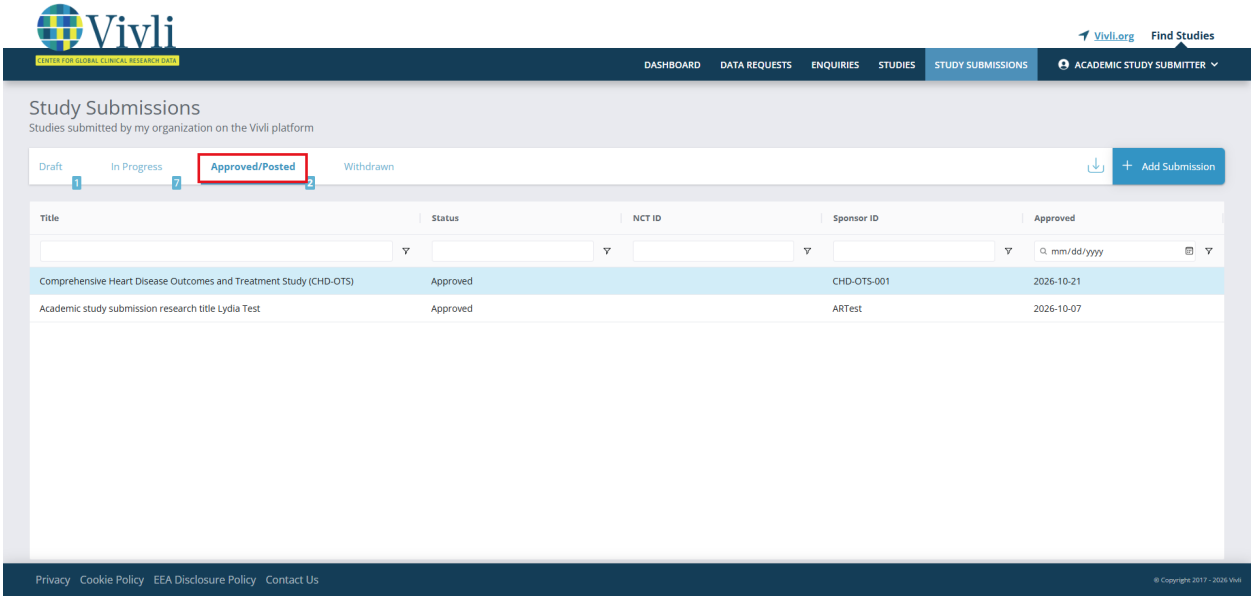
- When you are ready to upload data to the Vivli Platform, if the anonymized Individual Participant-level Data are held in several files, we recommend that you zip them into a single Data file. We recommend that you load other accompanying documents as separate files.

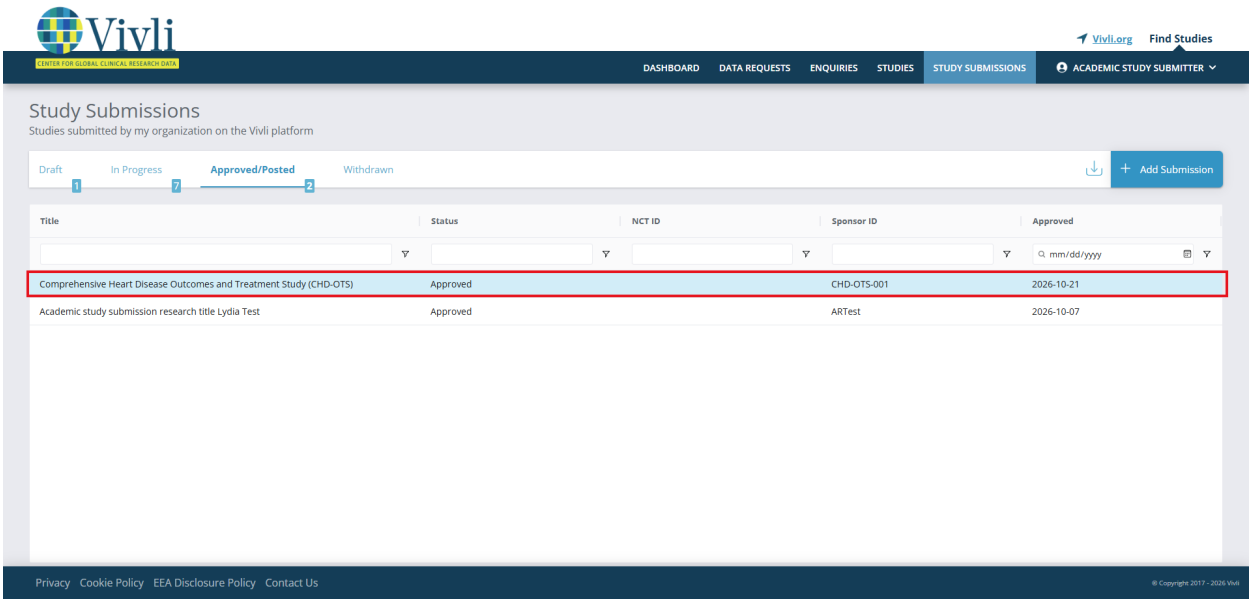
3.2 Data Package Upload

- Once the Data Contribution Agreement is executed and the study is posted, the study will appear in the Vivli Search
- You will receive an email from Vivli asking for the contact information of the team member who will upload the data package. The team member who will be responsible for uploading data will need to create an account and they will then be given data upload access. The Vivli team will send them instructions on how to upload the data and follow up periodically until the data is uploaded. After the data is uploaded, access to upload data will be removed. If data needs to be re-uploaded at any time, reach out to the Vivli team at support@Vivli.org and access may be re-granted.
- Select Submissions in the dropdown menu from the top right corner or from the left side dashboard, choose your Submission under Approved/Posted section. Dashboard (Note: You will be unable to upload any data or documents until the Data Contribution Agreement is executed.)

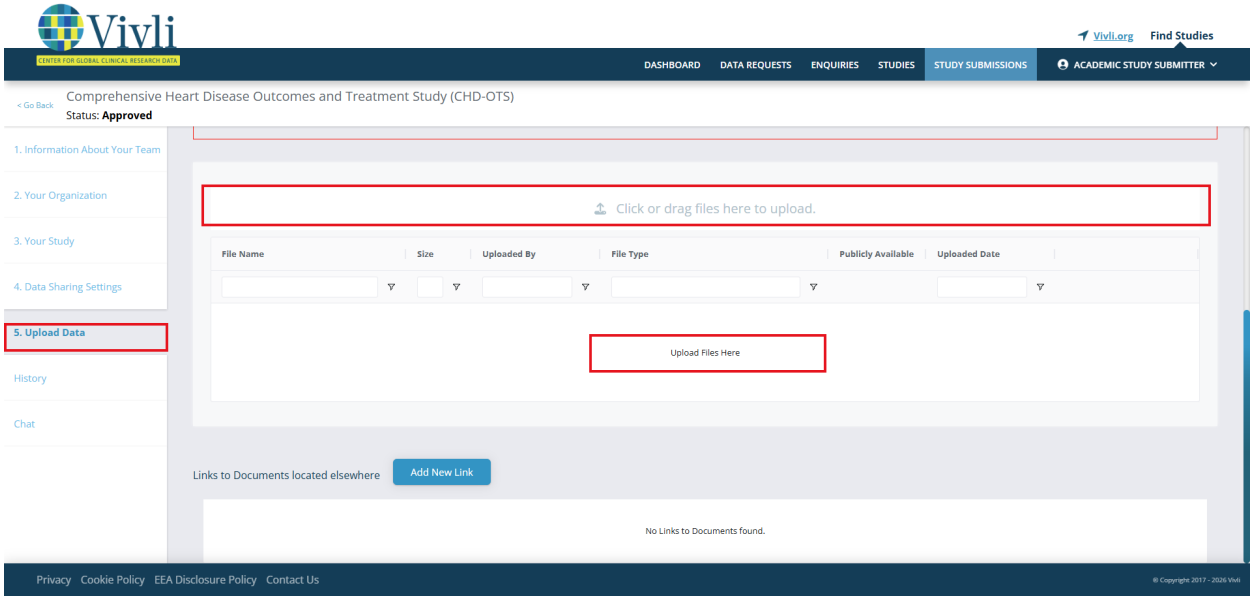


- In the Submissions tab, under 'Approved/Posted,' click on the study for which you are ready to upload your anonymized data.

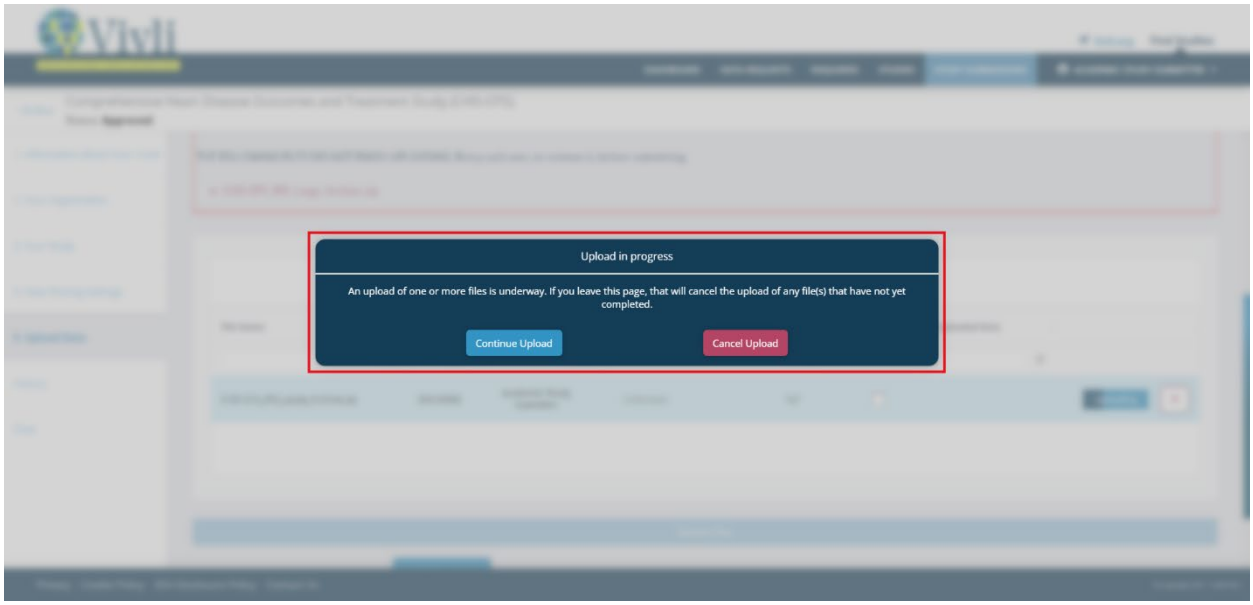




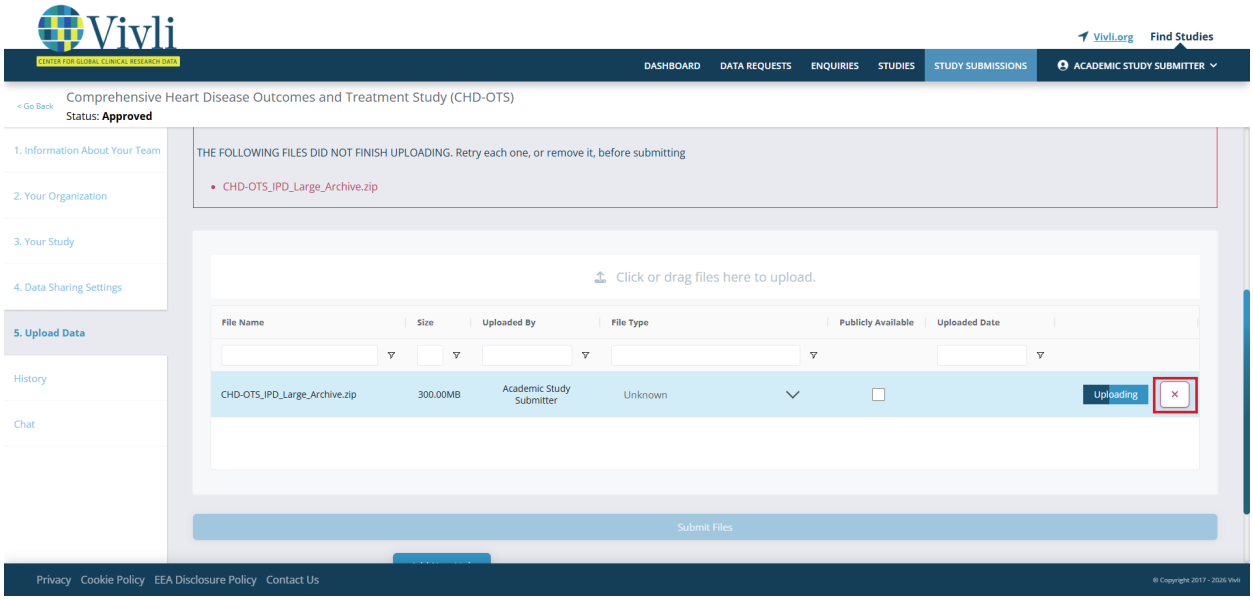
- Click on the '5. Upload Data' tab. Then click the box that says 'Click or drag files here to upload' to select your files, or drag and drop the files into the box. Until you add files, the file list will show 'Upload Files Here'.



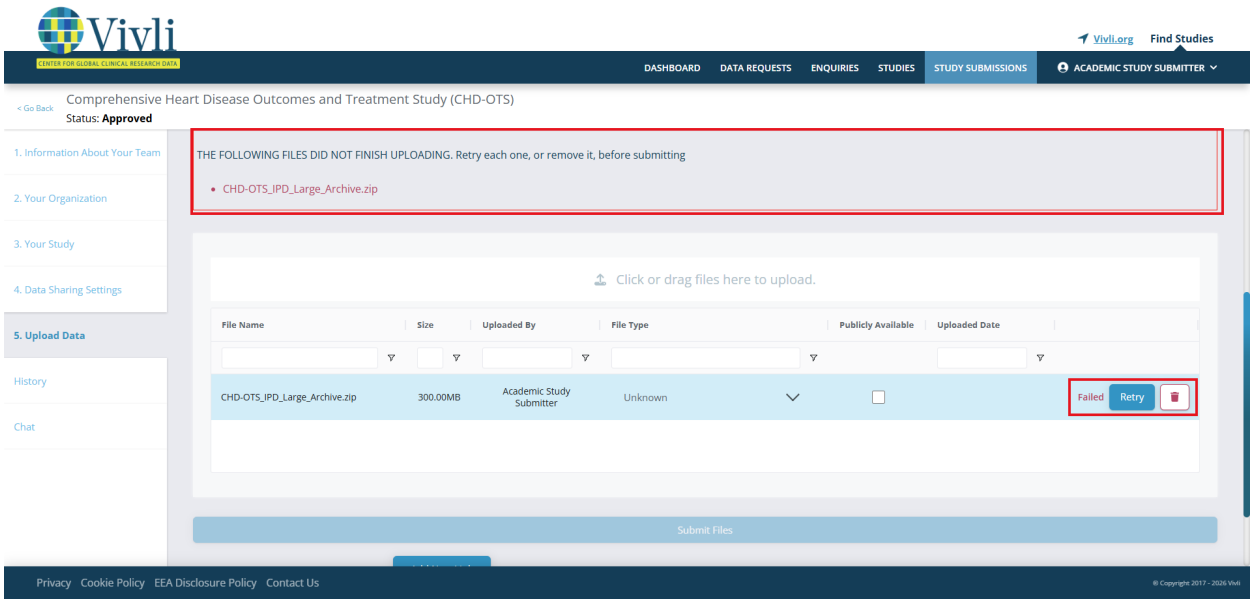
- If you try to leave the page while an upload is in progress (for example, by clicking on another tab or closing the browser), an "Upload in progress" message will appear. Click "Continue Upload" to stay on the page and let the upload finish. Click "Cancel Upload" to leave the page. This will cancel any files that have not finished uploading.



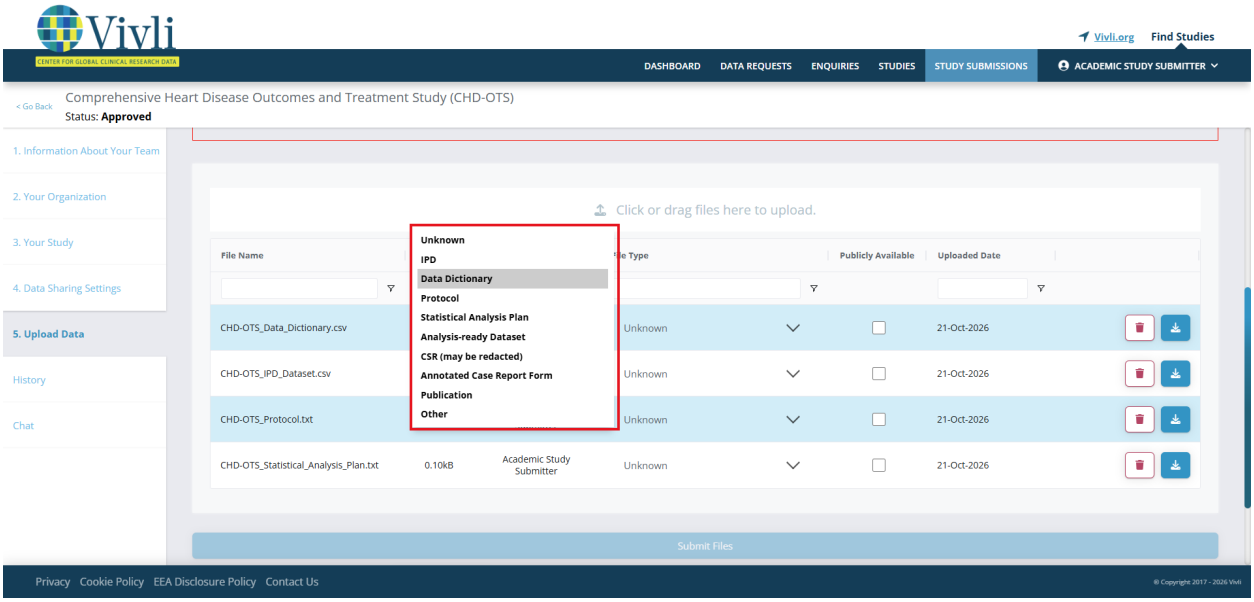
- To cancel a file while it is still uploading, click the red “X” next to that file.

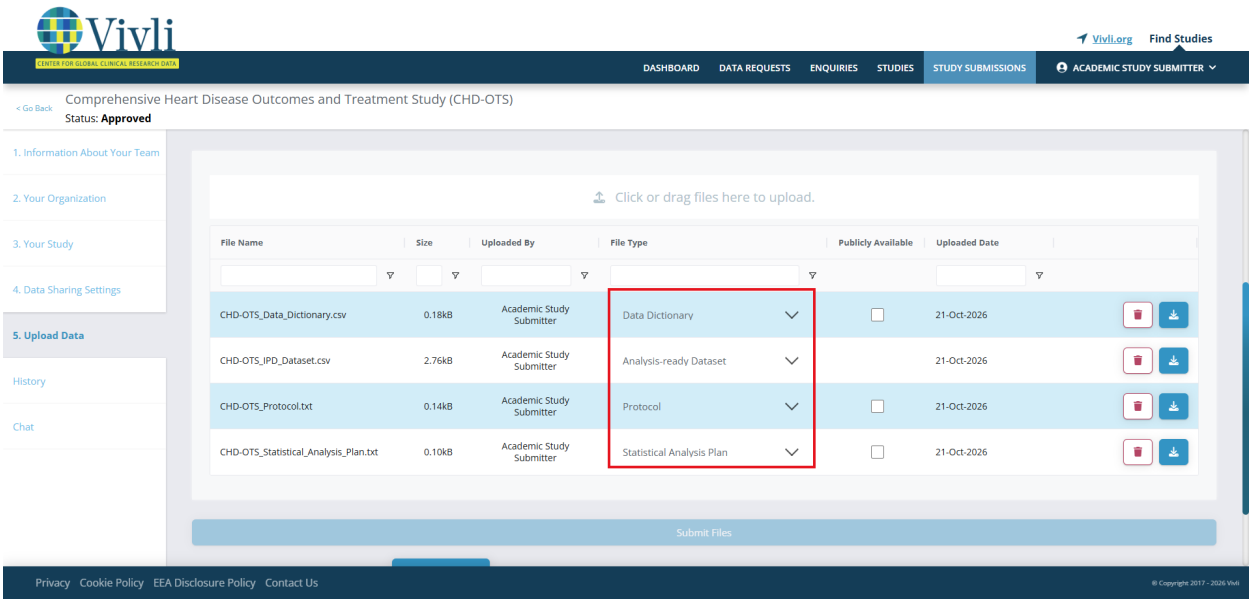


- If a file fails to upload (for example, if your internet connection drops), a message will appear at the top of the page listing the files that did not finish uploading. Click the “Retry” button next to the file to upload it again, or click the red trashcan icon to remove it. All files must finish uploading, or be removed, before you can submit them.



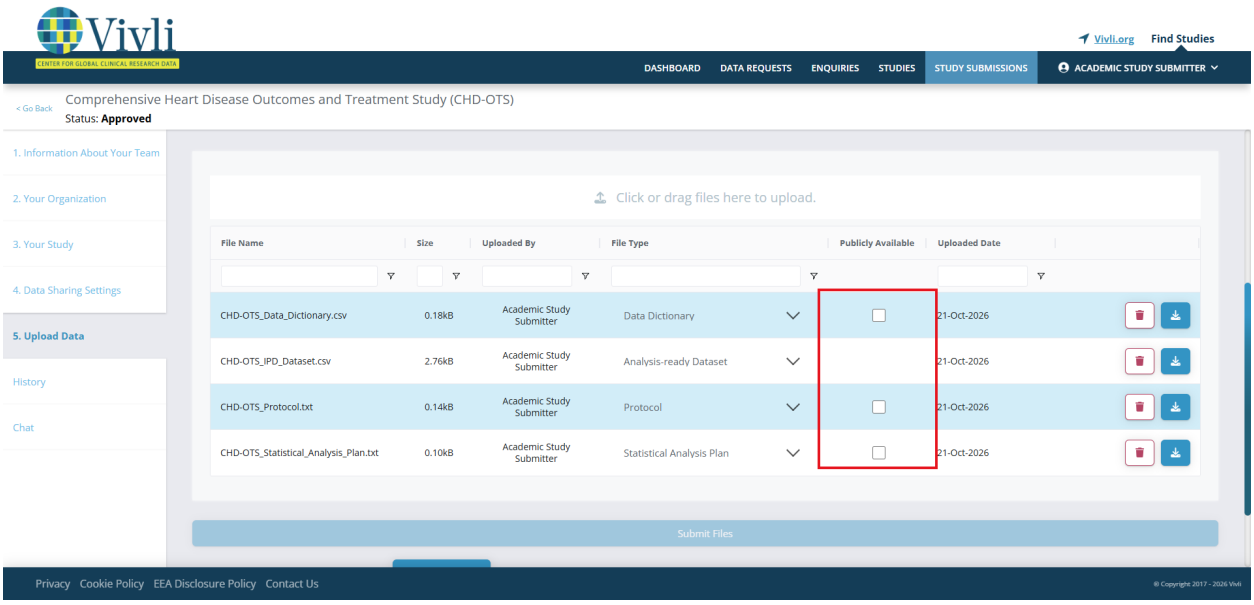
- Use the dropdown menu in the “File Type” column to select the File Type for each file before submitting files (Note: IPD, Data Dictionary, Protocol and Statistical Analysis Plan are required file types. If you are missing the protocol, data dictionary, or Statistical analysis plan, please create a Word file with a note saying this is unavailable and upload it as a placeholder and validate the file type from the list available).
- The additional file type options you may select from are CSR (may be redacted), Annotated Case Report Form, Analysis-ready Dataset, Publication, or Other.

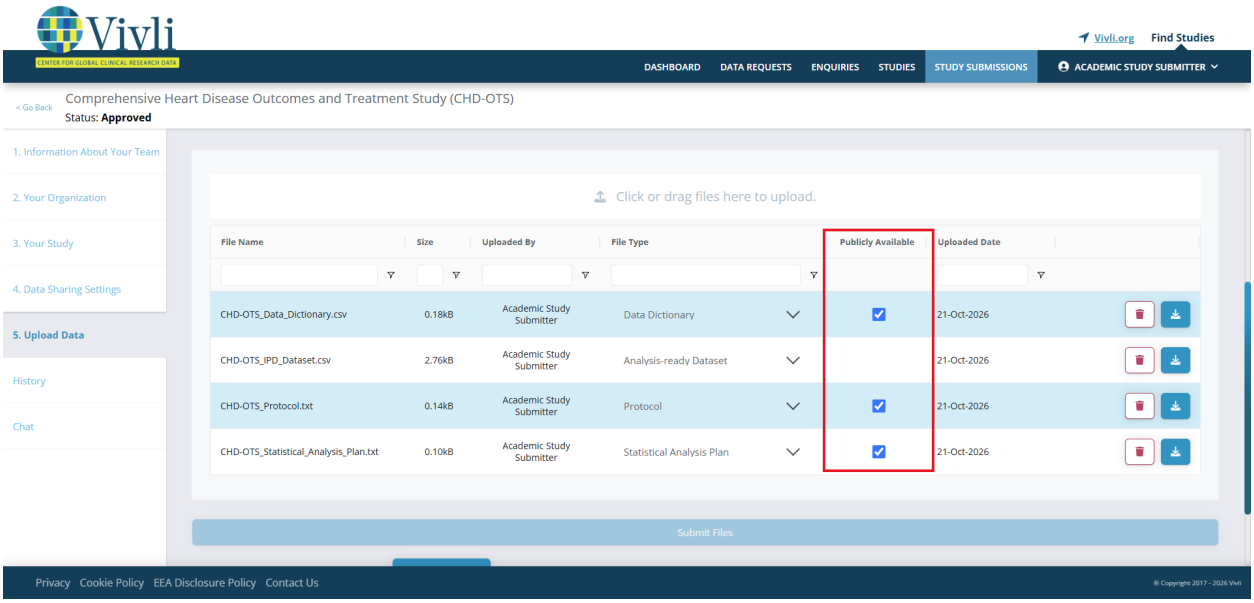




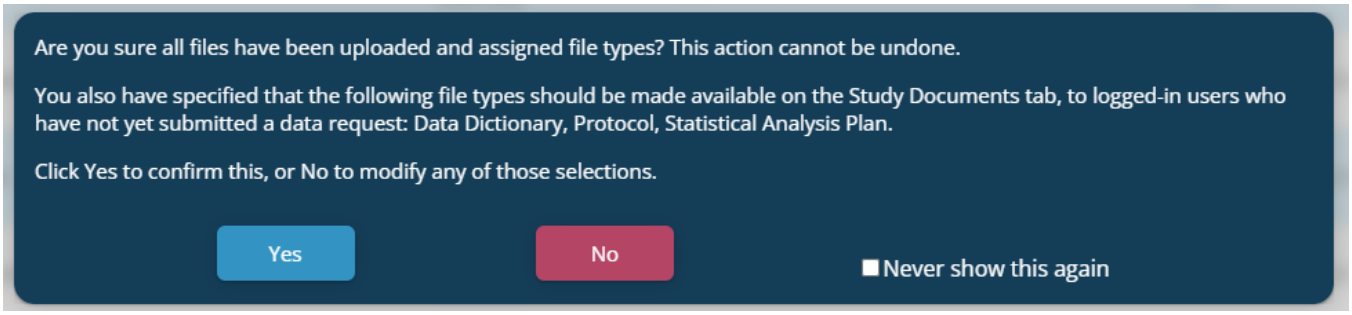
- Once each file has finished uploading, the file list shows the File Name, Size, who uploaded it (Uploaded By), the File Type, whether it is Publicly Available, and the Uploaded Date.
- If you upload a file with the same name as a file that is already in the list, a message will ask if you want to overwrite the existing file. Click “OK” to replace it, or “Cancel” to keep the existing file.

    - To make supporting documents publicly available to researchers, check the box that says “Publicly available”. This will make the documents available to researchers who have a Vivli account during their study search. This will help researchers to finalize the studies before submitting their Vivli data request.
        - Note: Files that have the file type “IPD” and “Analysis ready dataset” will not have the option to check “Publicly available” as Individual Participant Data (IPD) is NOT available without submitting a request.
        - You may also add Study Documents, later on, that you would like to be visible to researchers, separate from the data package upload. You may upload them directly to the study listing from the “Studies” tab on your dashboard. See below, *Adding Study Documents to a Study*.





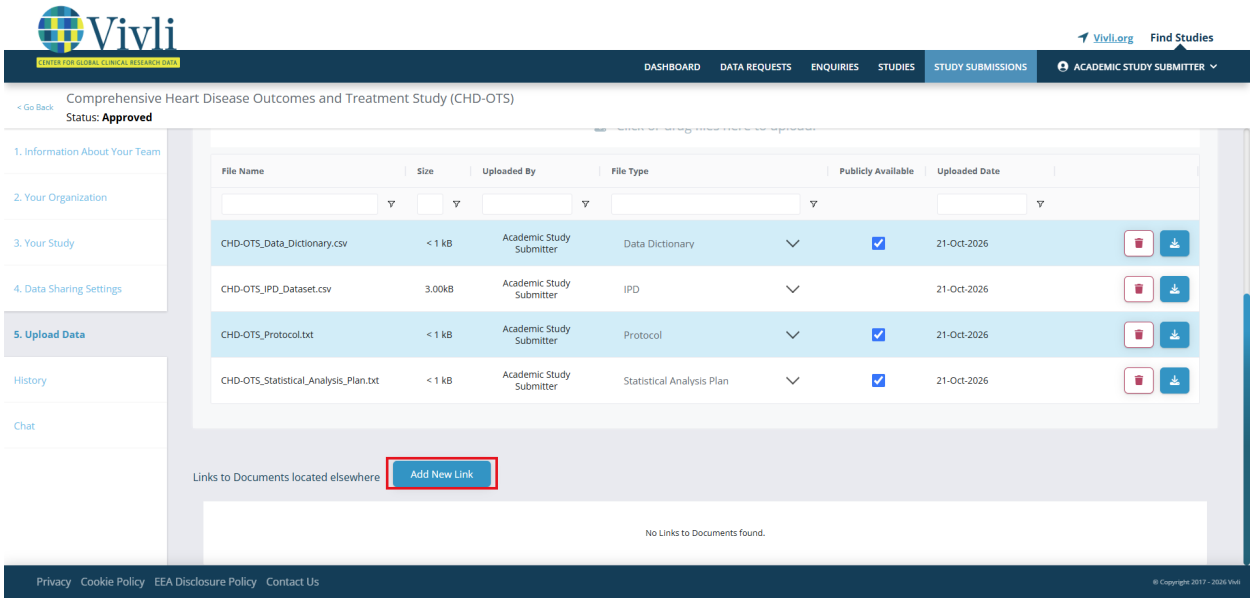
- Ensure all the files are loaded, then click the '**Submit Files**' button.
- You will be directed to a pop-up confirming that you have uploaded all files and assigned file types. Additionally, the files that you have chosen to be made publicly available will be displayed and you will be asked to confirm you have selected the correct file(s) to be made publicly available.
    - Click the blue 'Yes' button to proceed. Or click the red button "No" to adjust your selections and you will be re-routed to the Upload Data page again.



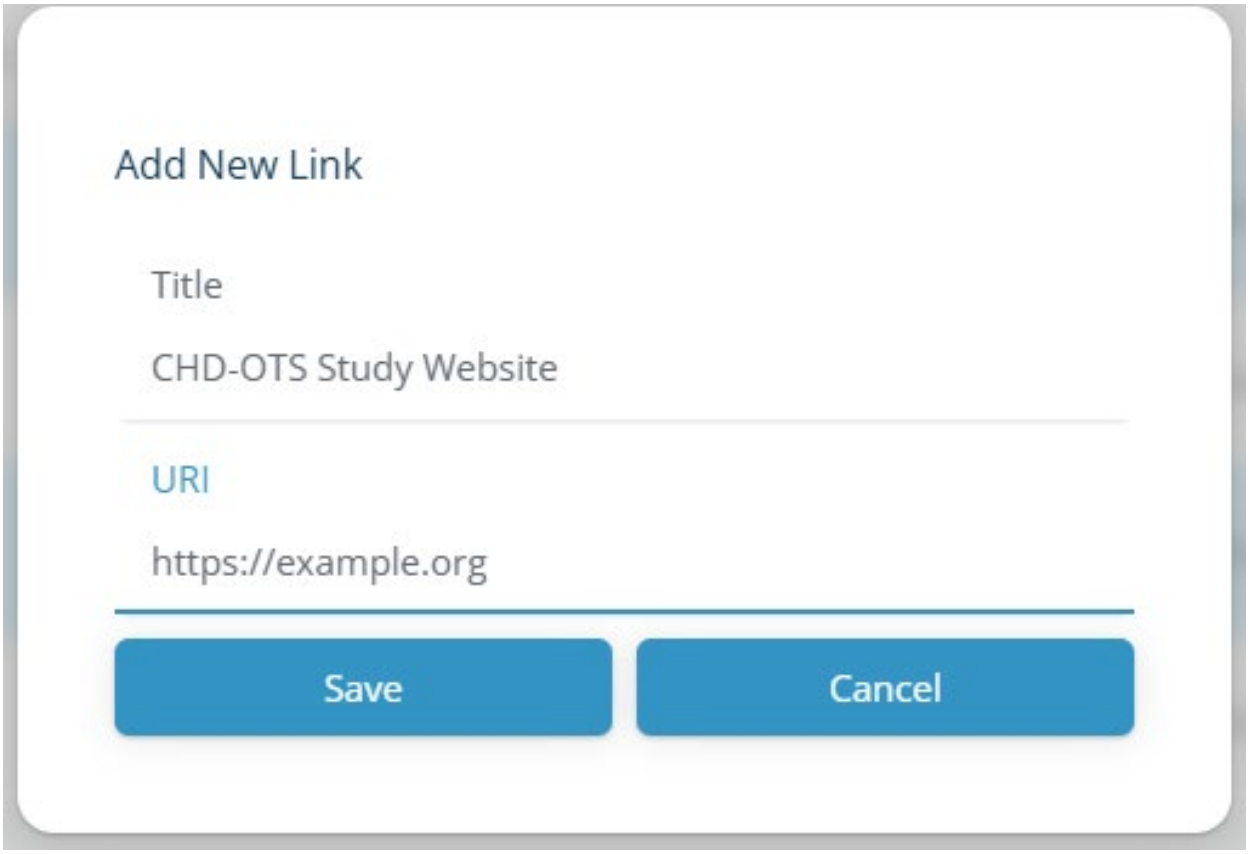
- You will receive confirmation of successful upload. Click the 'Continue' button to return to your submission.



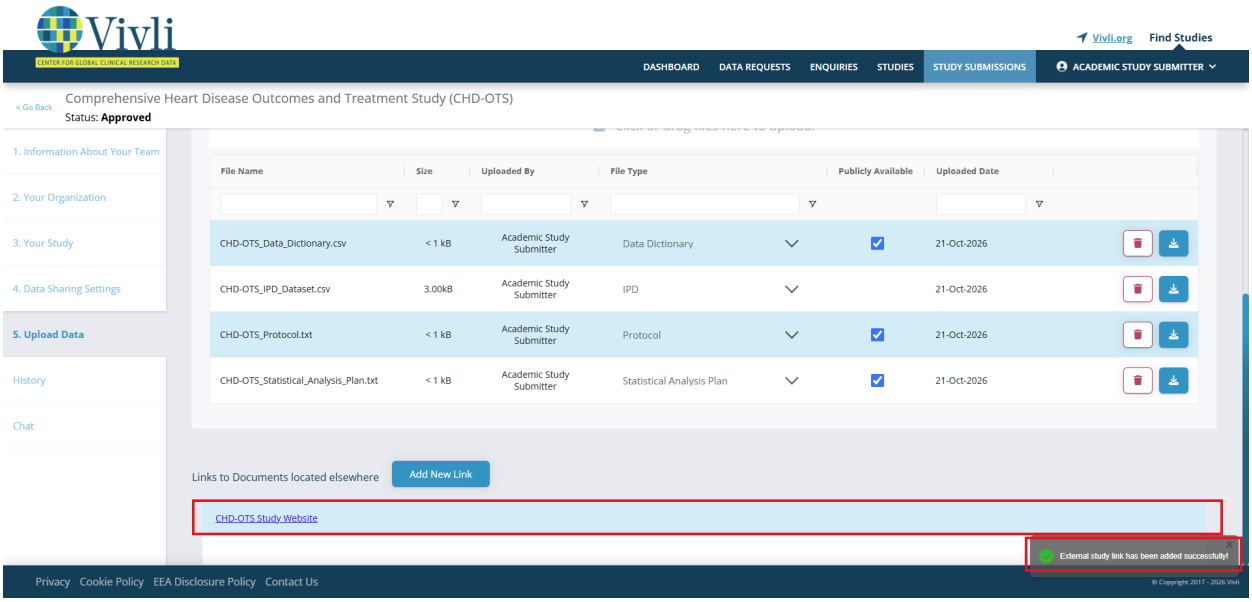
- Once study documents are uploaded, if there are further documents that are available for your study at an external link, and you would like to provide a link to the documents, click the button that says "Add New Link".



- In the box that appears, type in the Title of the document and the URL, and then click "Save"

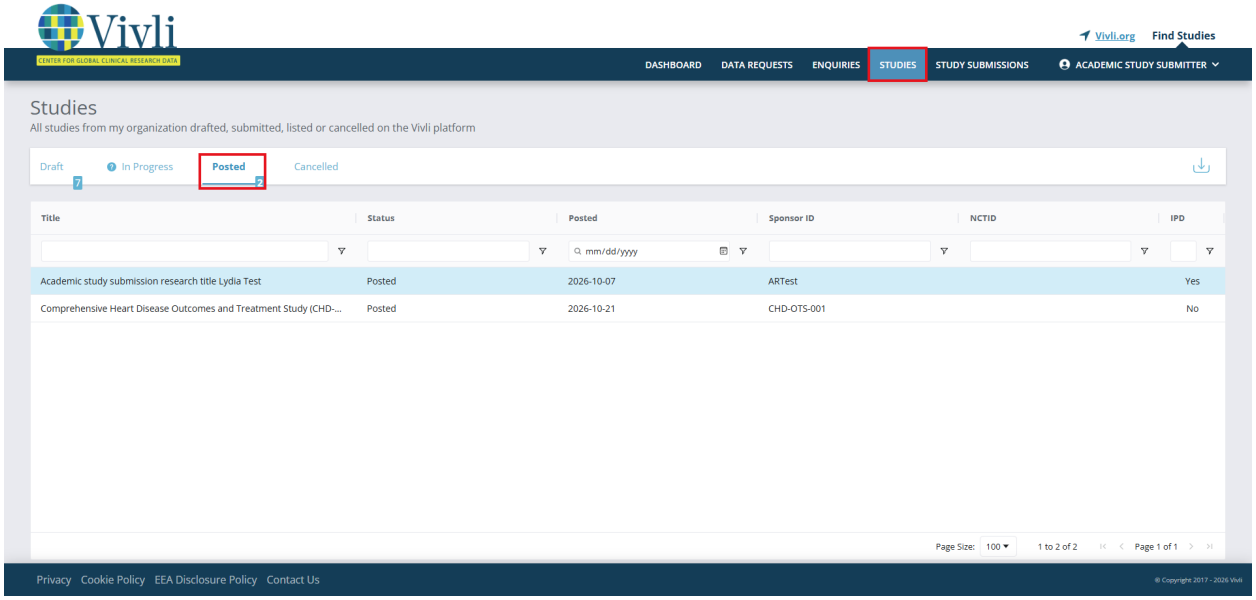


- You may add multiple links to external documents. Once you press ‘Save’, you will see a popup appear that says, “External study link has been loaded properly” and the link(s) to the document(s) will appear on the bottom of the page.

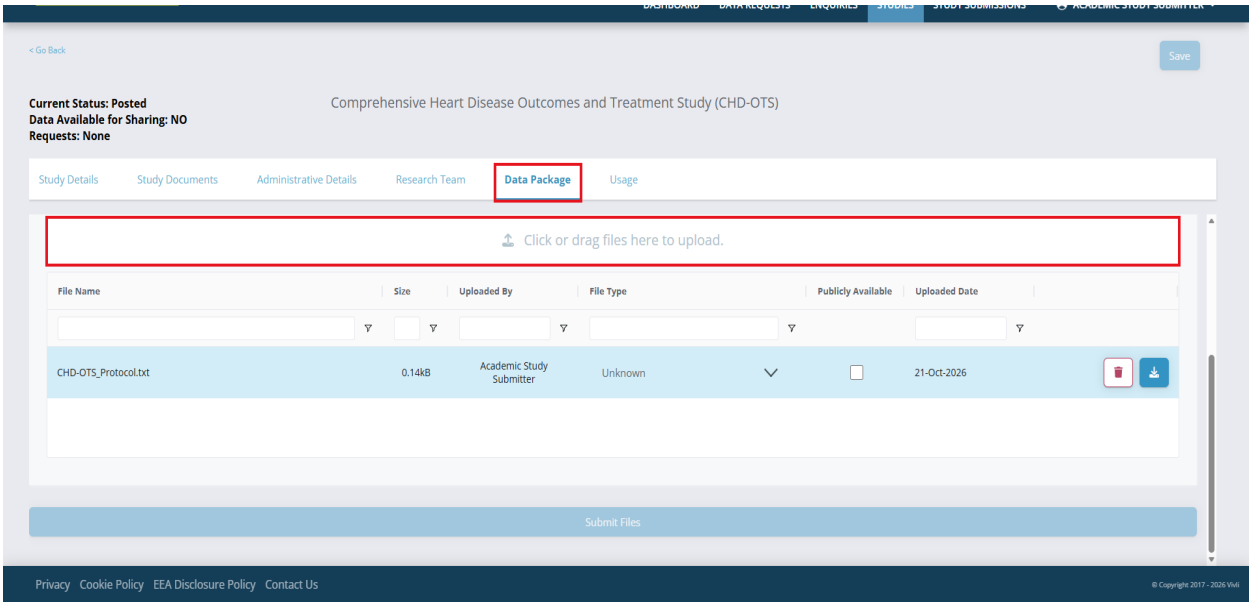


3.3 Data package re-upload after initial data submission

- If you need to upload additional data **after** the data package has already been uploaded, reach out to the Vivli team via the Submission chat or by emailing us at Support@Vivli.org.
- The Vivli team will ask you to confirm if the entire data package needs to be re-uploaded or if there are additional files to add to the existing data package.
- Once the stage of the study is re-set to data package upload stage, you will be informed. Click "Studies" at the top of your dashboard and click on the "Posted" tab.

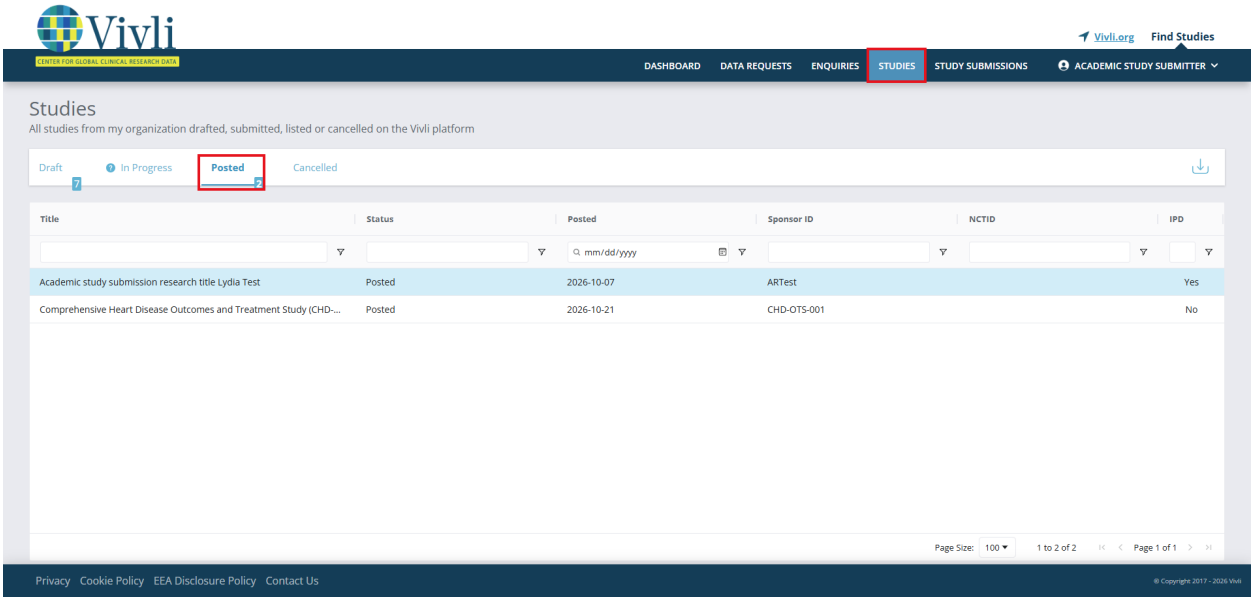


- Select the study you wish to add the new data files or data package to and click the "Data Package" tab. You can upload files here following the steps for data upload described above: select or drop files into the box that says 'Click or drag files here to upload', assign a File Type to each file, and click "Submit Files".



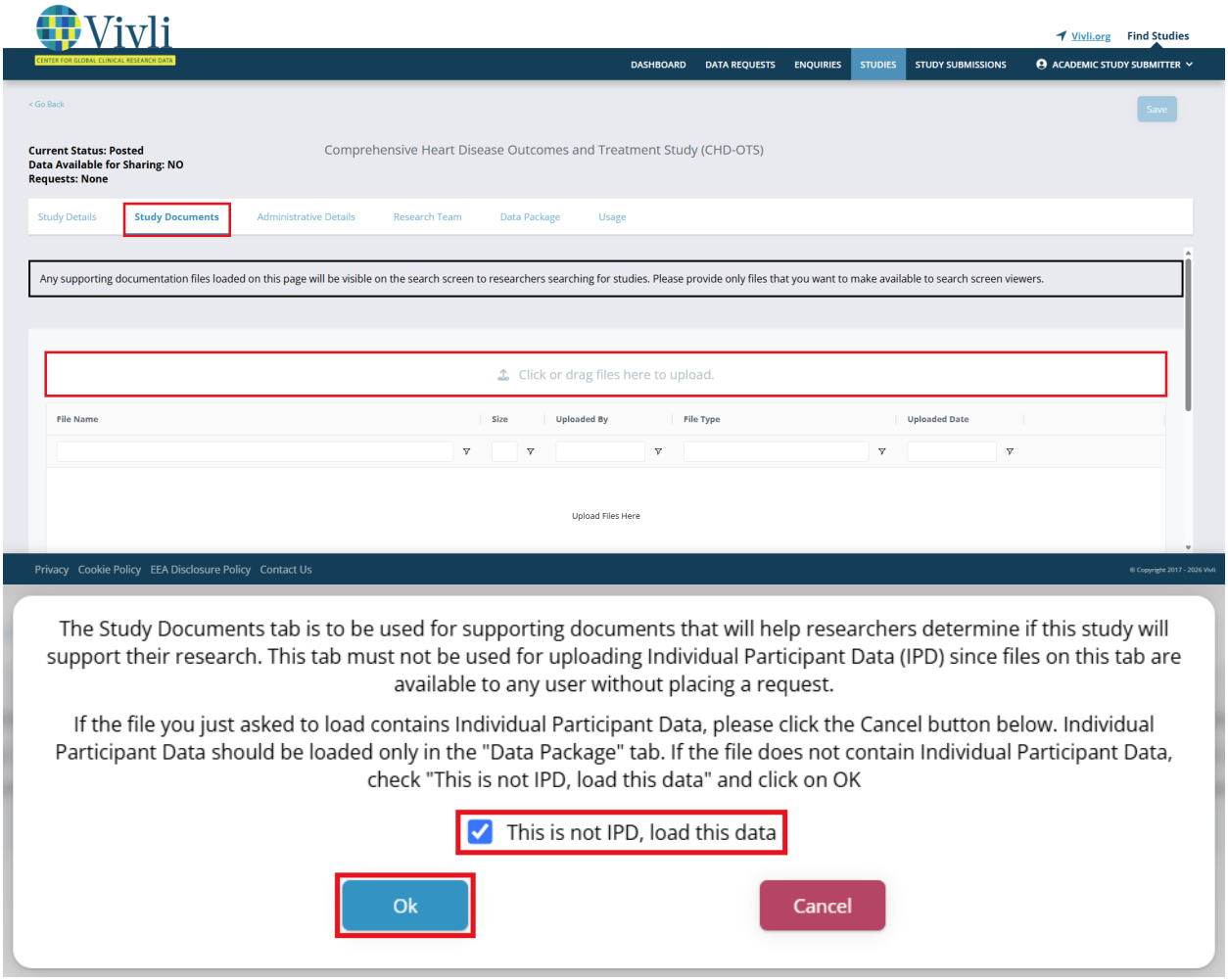
Adding Study Documents to a Study

- You may add Study Documents directly to your study listing, separately from the data package upload. Click “Studies” at the top of your dashboard and click on the “Posted” tab.



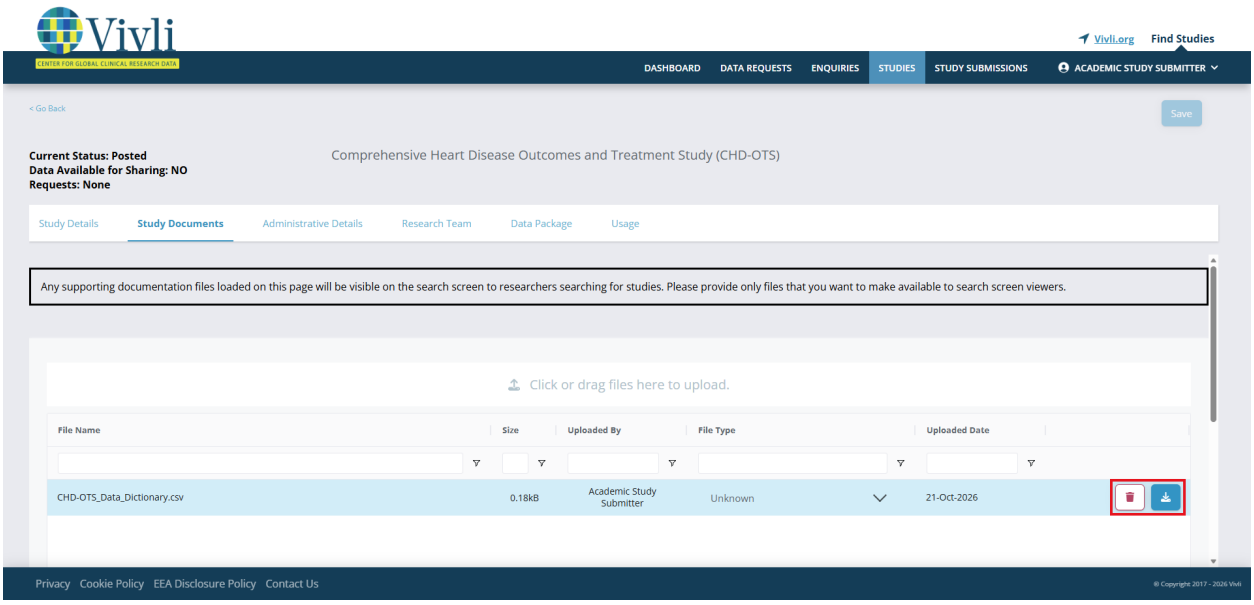
- Click the study you wish to upload study documents to and click on the “Study Documents” tab. To upload documents here, select files or drag and drop files into the box. A message will remind you that this tab must not be used for Individual Participant Data (IPD). If the file is not IPD, check “This is not IPD, load this data” and click “Ok”. If the file is IPD, click “Cancel” and upload it

on the “Data Package” tab instead.



Note: Any supporting documentation files loaded on this page will be visible on the search screen to researchers searching for studies. Please provide only files that you want to make available to search screen viewers.

- To delete a study document, click on the red trashcan icon, and to download and view a study document, click on the blue arrow icon.

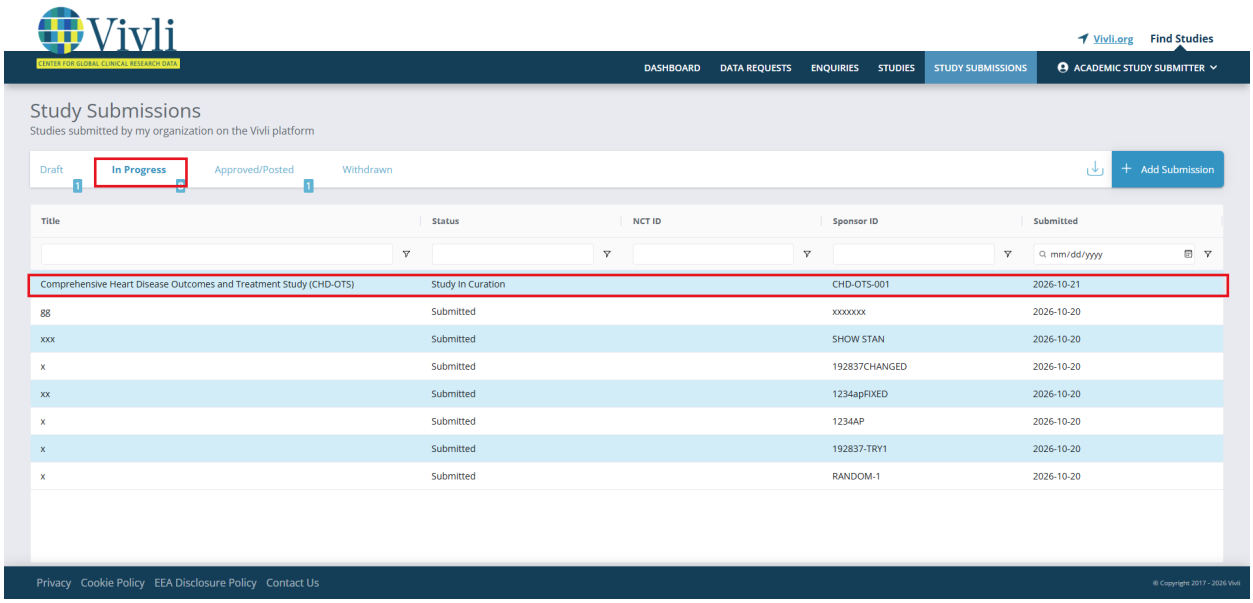


4 Managing your Submission

4.1 Submission Status

- You may check the progress of your submission via the Submissions dashboard. Click “Study Submissions” at the top of the dashboard.

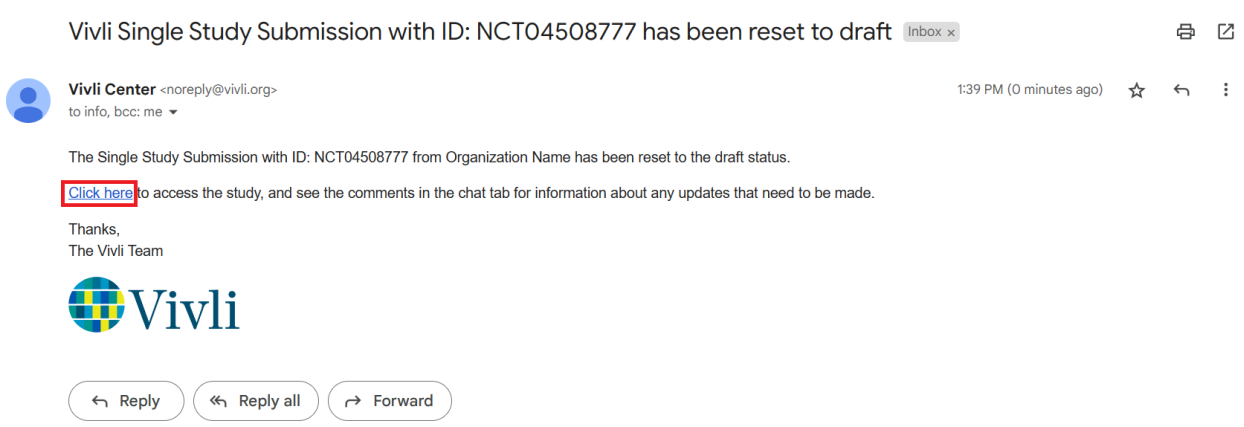
- Once the study information has been accepted by a Vivli admin, the study will undergo metadata curation, and the status will appear in the dashboard as “Study in Curation in the “In Progress” tab.



4.2 Making Edits

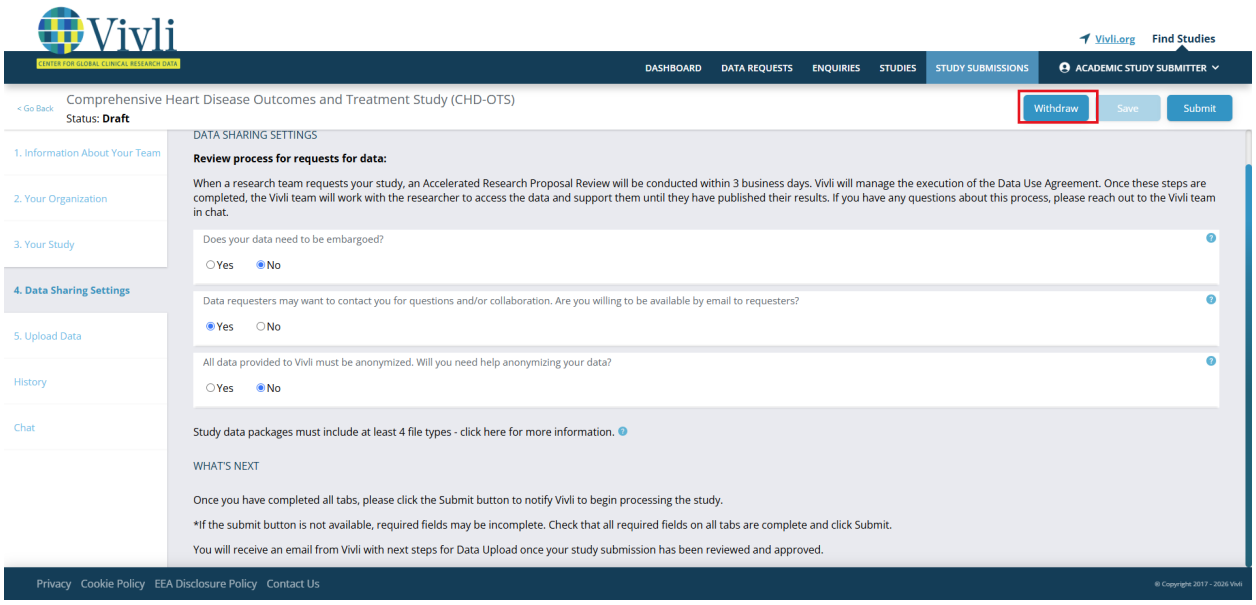
- Once your submission has been submitted, you will be unable to make any changes. Please contact Vivli via Submission chat or email at support@vivli.org if you need to make any changes to your submission.

- The Vivli team may send your submission back to drafts to request revisions. You will receive an email notification if you need to make updates to your submission.



4.3 Withdrawal

- You may withdraw your submission at any time while it is in the Draft state by clicking the blue “Withdraw” button in the upper right corner.

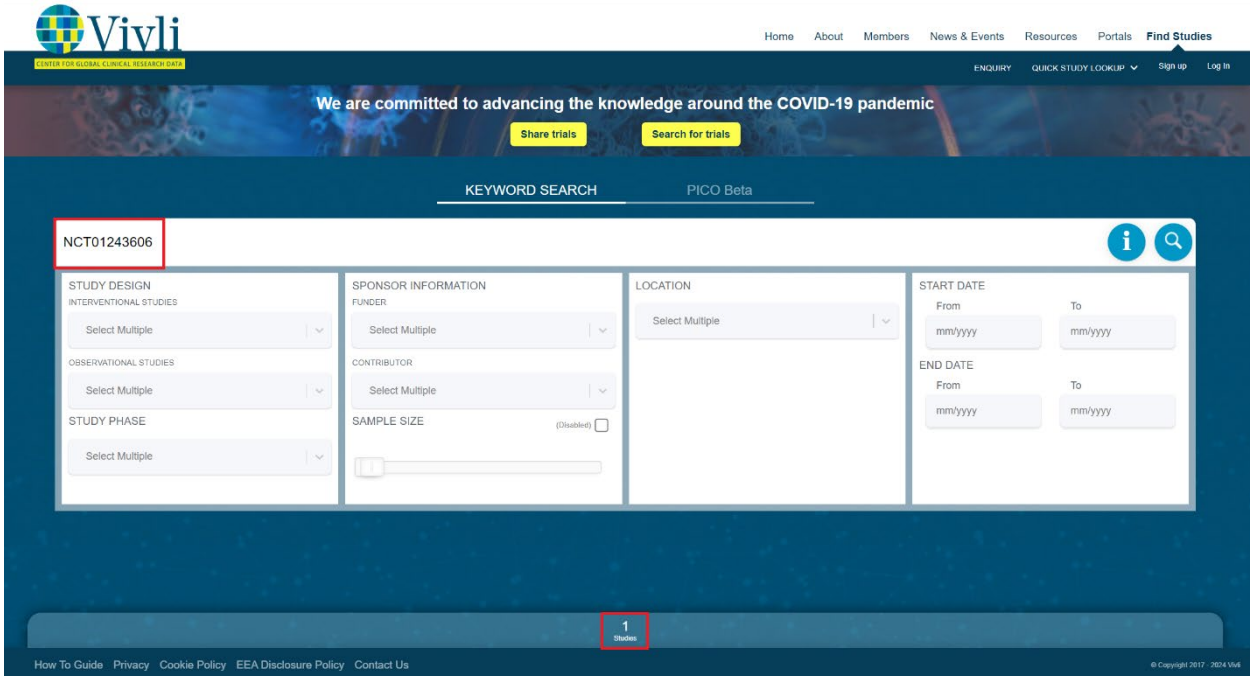


- Once you have submitted the study, you will need to contact Vivli via Submission chat or email at support@vivli.org to withdraw.

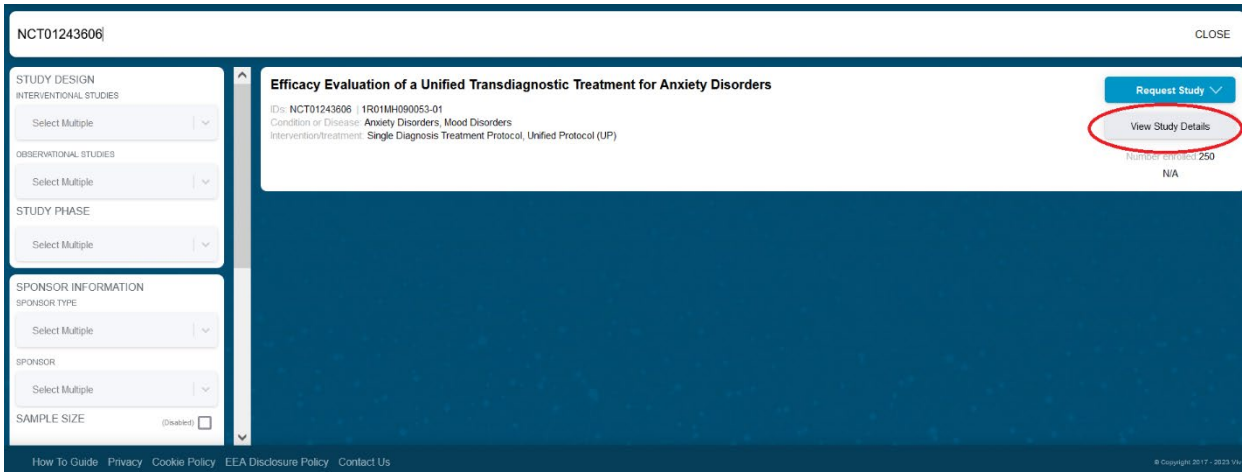
5 Viewing your Study Details

5.1 Using Vivli Search

- To search for your study on Vivli, open https://search.vivli.org in your browser. Type in the clinicaltrials.gov identifier/NCT ID in the box marked 'What are you looking for today?' a '1' should appear on the blue bar at the bottom of the screen. Click the bar to view the results.



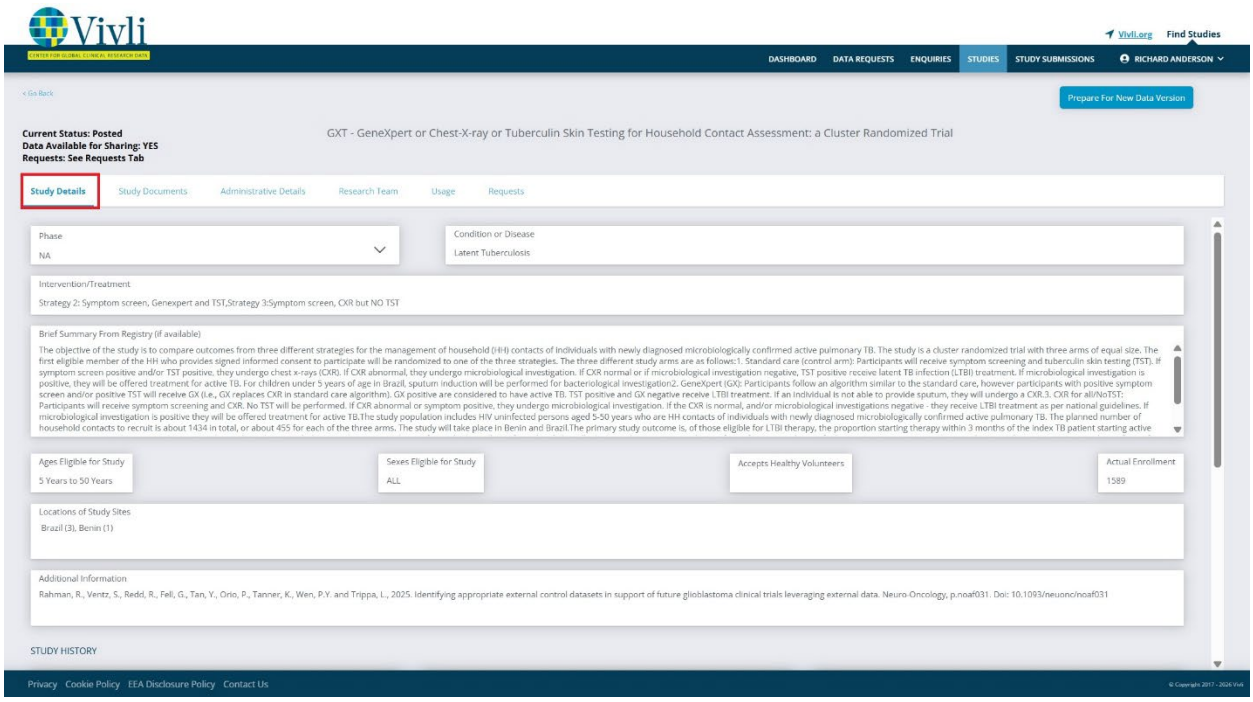
- Verify that the correct study has been identified and click the 'View Study Details' button on the right to pull up the metadata for your submission.



5.2 Study Details

- The first tab of the study listing contains the metadata pulled from clinicaltrials.gov and any additional metadata for the submission.

  Using publicly available information and what you have provided to us, we have included key metadata elements. Of course, you can always send us additional information or updates for inclusion to add to the metadata about your study at any time either through Submission chat or by emailing support@vivli.org.

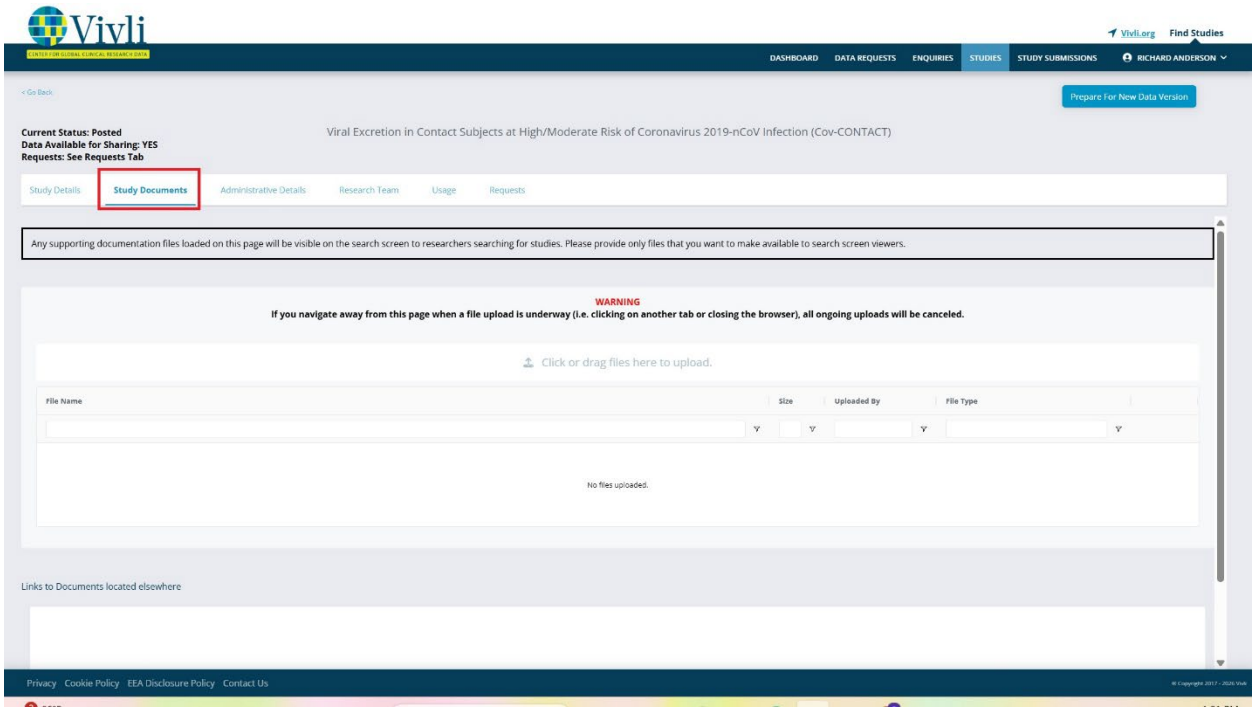


5.3 Study Documents

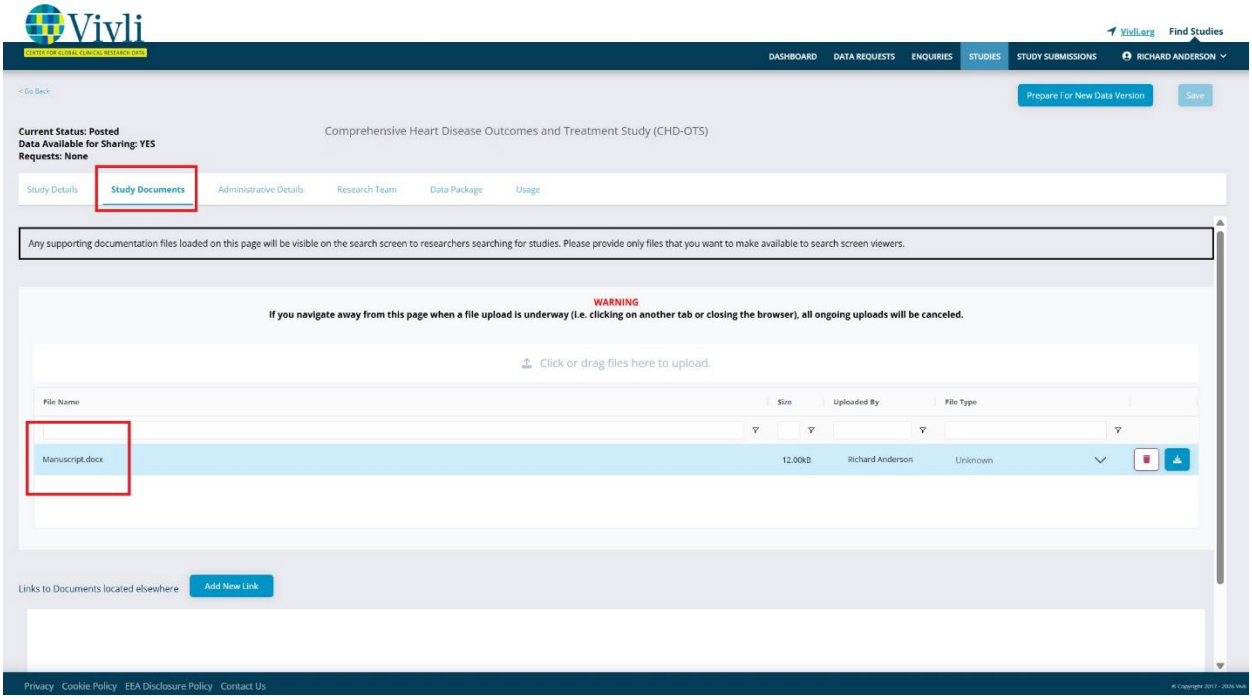
The 'Study Documents' tab is provided to share documents with searchers to help them determine whether the dataset can support their research - this typically will include documents like the Data Dictionary or the Protocol. The supporting documents are uploaded and will be made available during the study data upload process (See Section 3.2 Data Package Upload).

The study documents should not include the anonymized individual participant-level data (IPD) or Analysis ready data set.

The 'Study Documents' tab will initially appear empty until you have uploaded data and declared which documents should be made publicly available to researchers.



- Once you have uploaded study data and have checked the box stating “Publicly Available” appear here, the files will appear in this tab.

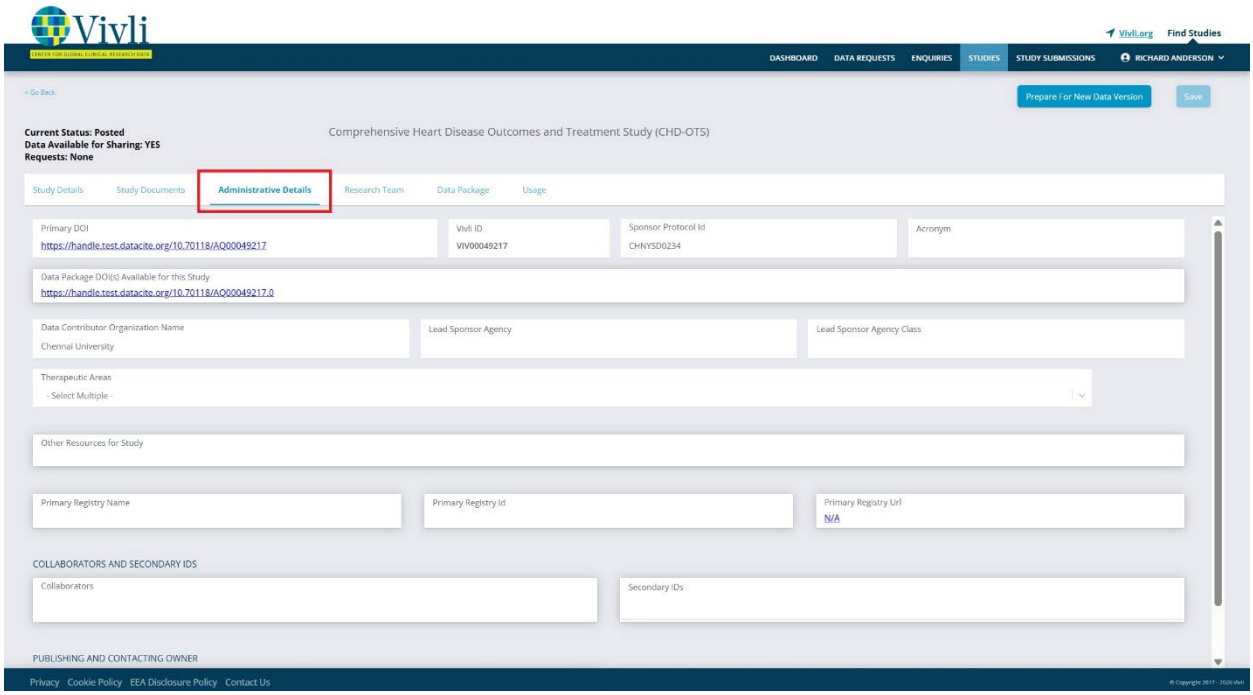


- If there are further documents that are available for your study at an external link, and you would like to provide a link to the documents, you may do so. Please see Section 3.2 Data Package Upload for further details.

5.4 Administrative Details

- The 'Administrative Details' tab provides the Digital Object Identifier (DOI), the sponsor, and other general information about the study.

  You may want to use the DOI in your publication to direct researchers to where they can access the data underlying. Please see the ICMJE Data Sharing Requirements on the Vivli website.



5.5 Usage

- The Usage tab displays the following metrics related to your study

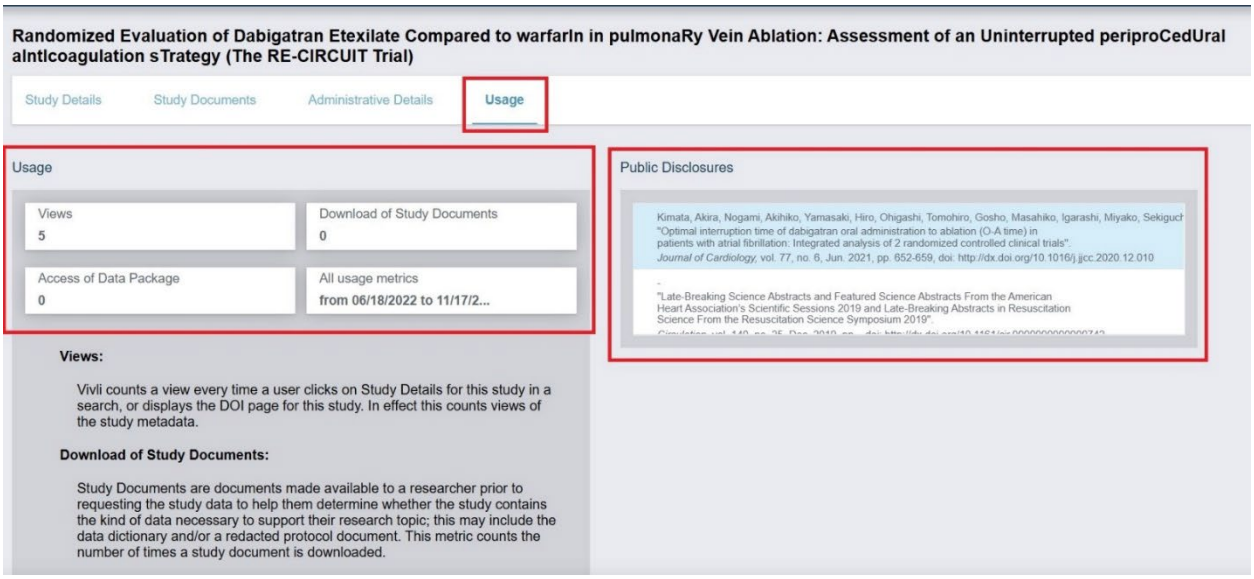
  - **Views**: Vivli counts a view every time a user clicks on Study Details for this study in a search, or displays the DOI page for this study. In effect this counts views of the study metadata.

  - **Download of Study Documents**: Study Documents are documents made available to a researcher prior to requesting the study data to help them determine whether the study contains the kind of data necessary to support their research topic; this may include the data dictionary and/or a redacted protocol document. This metric counts the number of times a study document is downloaded.

  - **Access of Data Packages**: The data package includes the data that is provided in response to the request, and includes anonymized Individual Participant Data (IPD) and supporting documents. "Access" includes downloading the data.

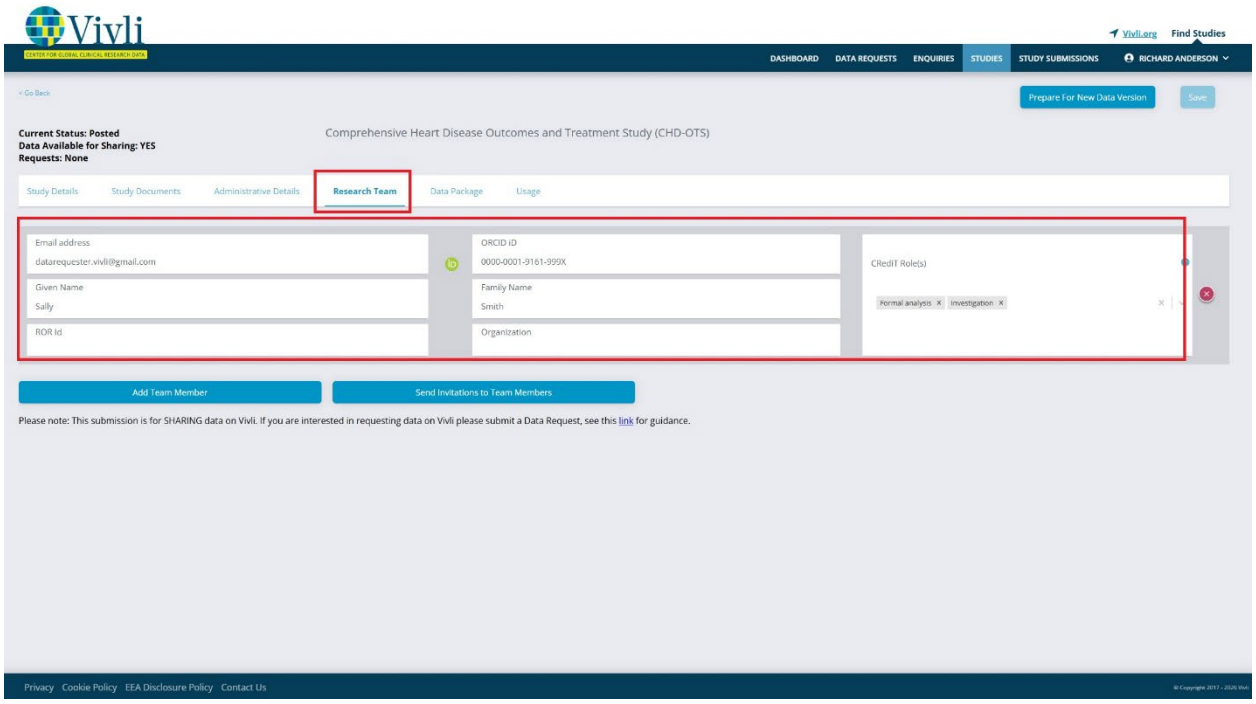
- **All Usage Metrics**: The data range here represents the range of dates during which the metrics above were collected. The start date is either the date the data collection feature was turned on, or the date the study was posted (whichever is later). The end date is always 3 days before the current date, since it takes the system 3 days to process and tally the raw usage data.

- **Public Disclosures:** Public Disclosures field includes all Public Disclosures linked to this study through a Vivli Data Request. When a public disclosure is published and the citation is received as part of the Vivli data request, the citation is entered into the Data Request, and linked to the Study(s) involved in that Data Request. It will be initially blank. Once your studies are included in publications, you can see the publication reference here.



5.6 Adding Research Team Members to your study submission

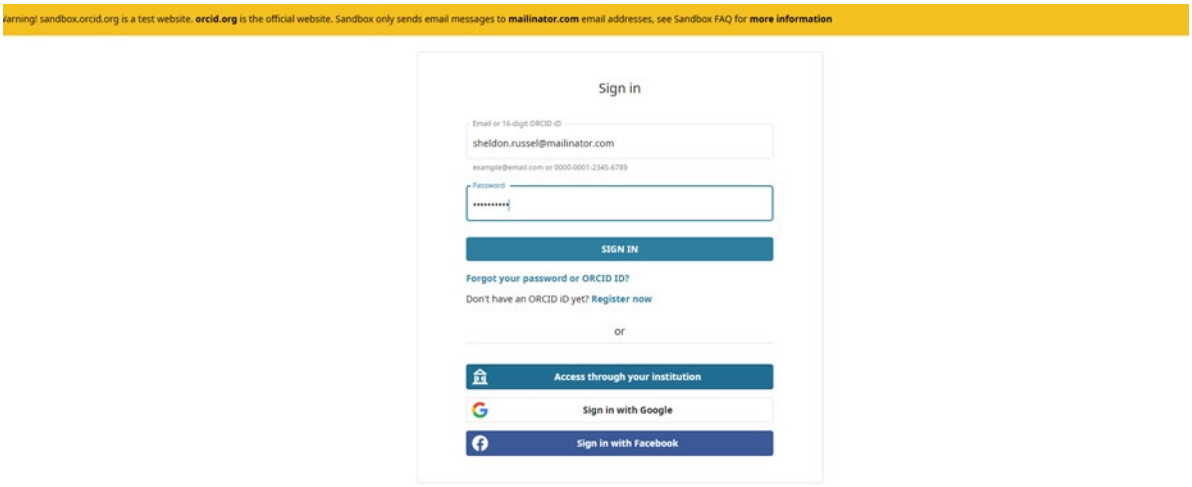
- The Research Team tab displays all research team members that were included as part of the study submission. If you would like to add additional research team members or correct any existing entries after submitting your study, please reach out to the Vivli admin via Submission chat or email at support@vivli.org.



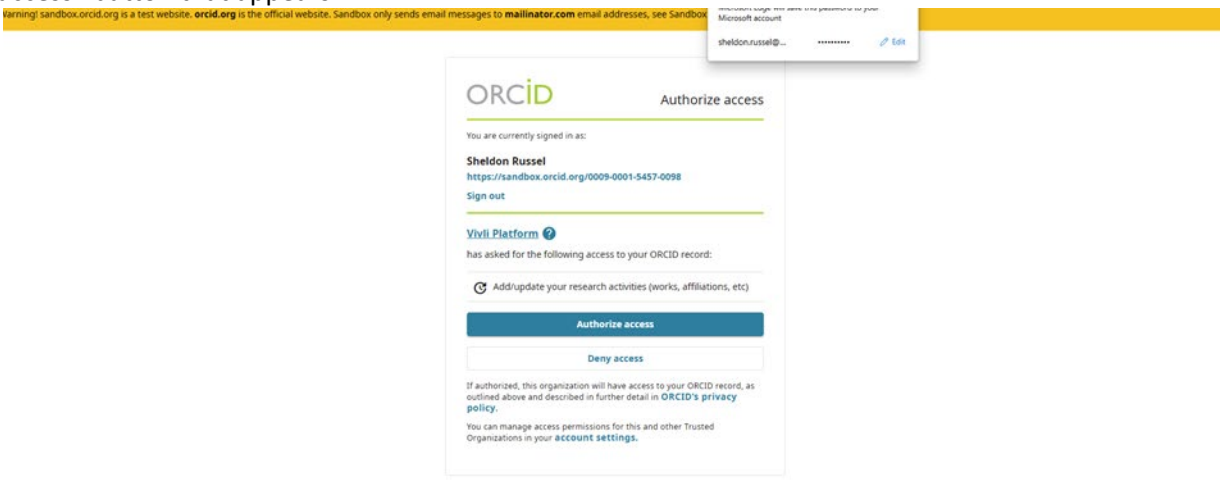
5.7 Integrating ORCID for Research Team Members

- During study submission, the dataset owner will have clicked the "Send Invitations to Team Members" Button, which sends an automatic email to researchers listed on the study after the study has been posted.
- Once an email is received, click the link within the email and you will be taken to a Vivli webpage containing the dataset title and the researcher's information.
- Click "Authorize update to ORCID".

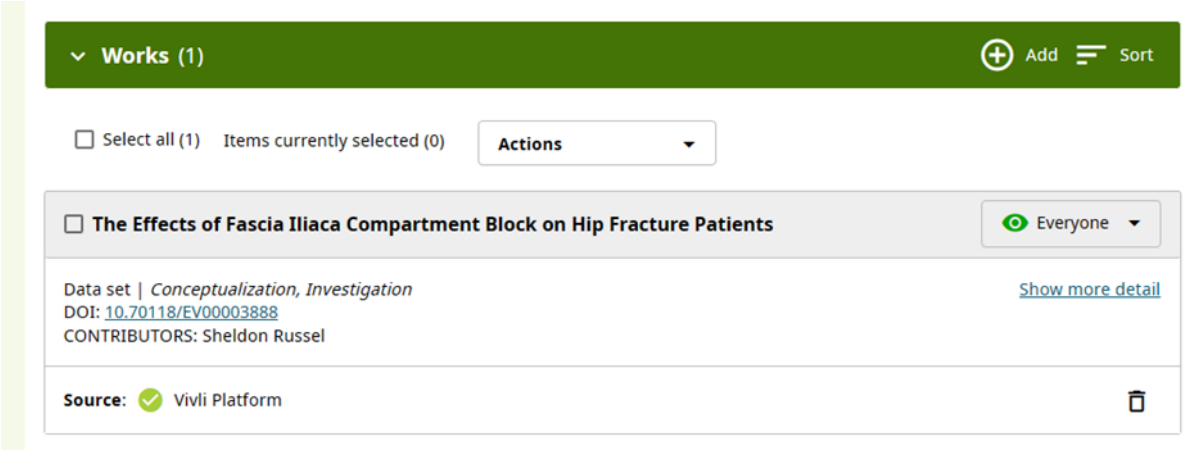
- You will be navigated to the ORCID login screen. Log in with your ORCID credentials.



- Note: If you have not completed this process with Vivli before, you will need to press the “authorize access” button that appears.



- You will be redirected back to the Vivli study page and a “work entry” will now be created in ORCID.

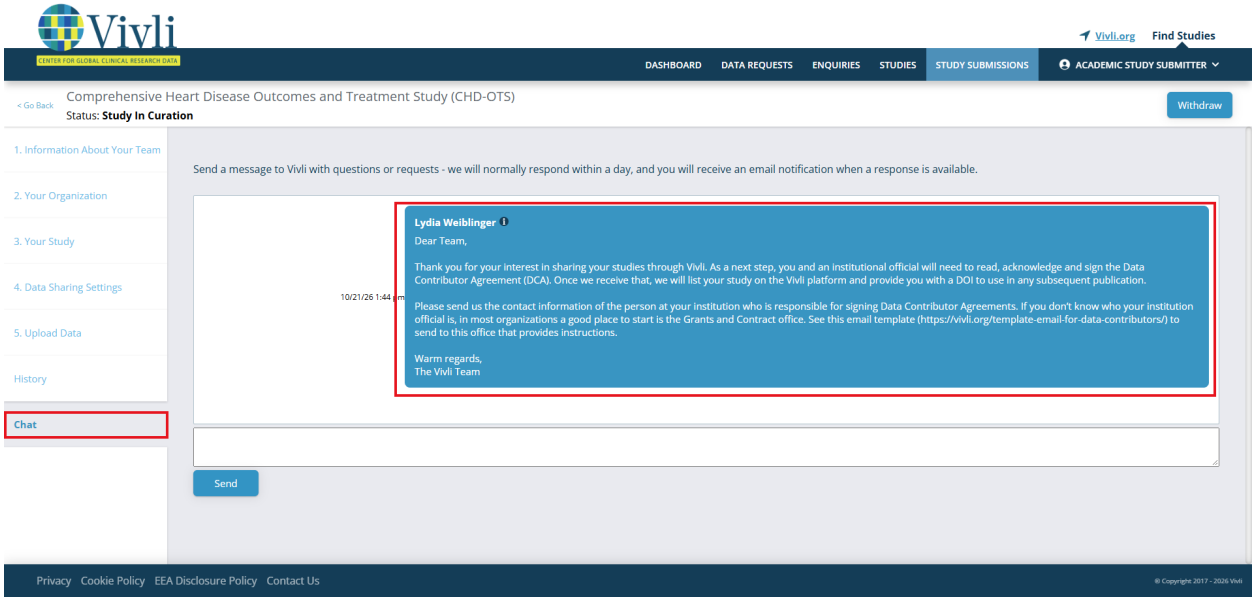


- If there are changes to the research team (a member is deleted, or roles are updated) this will be reflected in the user’s ORCID record.

6 Contact the Vivli Team

6.1 Using the Platform Chat

- Use the Chat tab on your submission to send a message to Vivli with questions or requests. We will normally respond within a day, and you will receive an email notification when a response is available.



6.2 E-mail Vivli Support

- Alternatively, you may email the Vivli team at support@vivli.org.